

# A&E Submittal

RFQ-4422-14-RD

Continuing Contractor for Mechanical, Electrical & Plumbing  
Engineering Services

City of Hollywood, Florida

submitted

by

Wandover Consulting Engineers LLC  
4231 golden Gate Blvd E  
Naples, FL 34120  
239-687-6392

Contact Person - George Wandover, PE  
wandoverengr@aol.com

30 May 14

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**Submit Proposals To:**  
 City of Hollywood  
 2600 Hollywood Boulevard  
 Hollywood, Florida 33020  
 Office of City Clerk, Room 221

**CITY OF HOLLYWOOD, FLORIDA**

**REQUEST FOR QUALIFICATIONS**

**PROPOSER ACKNOWLEDGMENT**

**RFQ Title:** Continuing Contract for Mechanical, Electrical & Plumbing Engineering Services (PW 14-010)

**RFQ No.:** 4422-14-RD

**Service Required:** as above

Proposals must be received prior to 3:00 P.M., May 30, 2014 and may not be withdrawn within 90 calendar days after such date and time. Proposals received by the date and time specified will be opened in Room 303. All Proposals received after the specified date and time will be returned unopened.

**Procurement Services Contact:** Ralph Dierks, or Linda Silvey, or Joel Wasserman or his designee

**Telephone No.:** (954) 921-3223 or (954) 921-3200 or (954) 921-3290

### PROPOSER ACKNOWLEDGMENT

**THIS FORM MUST BE COMPLETED AND SUBMITTED PRIOR TO THE DATE AND THE TIME OF PROPOSAL OPENING. THE PROPOSAL SUMMARY SHEET PAGES ON WHICH THE PROPOSER ACTUALLY SUBMITS A PROPOSAL AND ANY PAGES UPON WHICH INFORMATION IS REQUIRED MUST BE COMPLETED AND ATTACHED WITH THE PROPOSAL.**

<b>Proposer's Name:</b> WANDOVER CONSULTING ENGINEERS LLC	<b>Fed. ID No. or SS Number</b> 27-0570859
<b>Complete Mailing Address:</b> 4231 GOLDEN GATE BLVD E NAPLES FL 34120	<b>Telephone No.:</b> 239-687-6392
	<b>Fax No.:</b> NA
<b>Do You Have a Permanent Office Located in the City of Hollywood?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>E-Mail Address:</b> WANDOVERENGR@AOL.COM
<b>Indicate type of organization below:</b> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Other	

**ATTENTION: FAILURE TO SIGN (PREFERABLY IN BLUE INK) OR COMPLETE ALL RFP SUBMITTAL FORMS AND FAILURE TO SUBMIT ALL PAGES OF THE RFP DOCUMENT AND ANY ADDENDUMS ISSUED MAY RENDER YOUR RFP NON-RESPONSIVE.**

THE PROPOSER CERTIFIES THAT THIS PROPOSAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE PROPOSAL DOCUMENTS AND THAT HE/SHE HAS MADE NO CHANGES IN THE PROPOSAL DOCUMENT AS RECEIVED. HE FURTHER PROPOSES AND AGREES, IF HIS/HER PROPOSAL IS ACCEPTED, HE/SHE WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN HIM/HER AND THE CITY OF HOLLYWOOD, FLORIDA, FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS PROPOSAL PERTAINS.

GEORGE WANDOVER  
 Authorized Name (Type or Print)

MANAGING PARTNER  
 Title

[Signature]  
 Authorized Signature

# Wandover Consulting Engineers LLC



*A Service Disabled Veteran Owned Small Business*

4231 Golden Gate Blvd E  
Naples, FL 34120  
239-687-6392  
[wandoverengr@aol.com](mailto:wandoverengr@aol.com)  
[www.wcengineersllc.com](http://www.wcengineersllc.com)  
*Offices in Florida*

***Licensed:***

Florida Ohio Michigan New York Maryland  
Virginia Georgia Montana Nebraska Hawaii  
District Of Columbia Pennsylvania New Hampshire  
Illinois Guam Utah North Carolina

## Letter of Transmittal

City of Hollywood  
2600 Hollywood Blvd  
Hollywood, FL 33020

To Whom It May Concern:

We understand this is a contract to perform mechanical, electrical and plumbing engineering design and related construction administration services for the City of Hollywood. We are an MEP design firm and commit to completing these tasks as assigned and approved by the City.

For the life of the contract, George Wandover, PE, Managing Partner, is authorized to make representations for the firm. His telephone number is 239-687-6392 and the address is listed above,

Regards,

George Wandover, PE  
Managing Partner



RFQ CHECKLIST

Please check each line item after the completion of the appropriate item.

X I verify that the signature on page number one (1) is the signature of the person authorized to bind the agreement. (Preferably in blue ink)

X I acknowledge reading and signing the Hold Harmless Statement.

X I have included all information, certificates, licenses and additional documentation as required by the City in this RFQ document.

X I have checked for any addendums to this RFQ, and will continue to check for any addendums up to the due date and time of this RFQ.

X I have submitted one (1) original and ten (10) copies of the entire proposal with addendums. <sup>7</sup>  
P 11 RFQ

X I have verified that the outside address label of my RFQ package is clearly marked to include my company's name, address, RFQ number and date of RFQ opening.

X I have read and completed (if applicable) the "Disclosure of Conflict of Interest".

NAME OF COMPANY: WANDOVER CONSULTING ENGINEERS LLC

PROPOSER'S NAME: GEORGE WANDOVER

PROPOSER'S AUTHORIZED SIGNATURE: 

DATE: 16 MAY 14

# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION (*City and State*)

Continuing Contract for Mechanical Electrical and Plumbing Engineering Services

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

RFQ-4422-14-RD

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

George Wandover, PE, Managing Partner

5. NAME OF FIRM

Wandover Consulting Engineers LLC DUNS 831797191

6. TELEPHONE NUMBER

239-687-6392

7. FAX NUMBER

NA

8. E-MAIL ADDRESS

wandoverengr@aol.com

### C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
a.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
b.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☐ (Attached)

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

<b>12. NAME</b> George Wandover, PE	<b>13. ROLE IN THIS CONTRACT</b> Project Design Prime, Project Management, MEP Design	<b>14. YEARS EXPERIENCE</b>	
		<b>a. TOTAL</b> 26	<b>b. WITH CURRENT FIRM</b> 5

**15. FIRM NAME AND LOCATION (City and State)**  
Wandover Consulting Engineers LLC Naples Florida

<b>16. EDUCATION (DEGREE AND SPECIALIZATION)</b> BS - Engineering University of Alaska - Fairbanks MS - Mechanical Engineering University of Alaska - Fairbanks	<b>17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)</b> PE in FL, MI, OH, VA, MD, DC, MT, NY, GA, NE, HI, PA, NH, IL, Guam, UT
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**18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)**  
Member ASHRAE and SAME

### 19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Lee County Outpatient Clinic Cape Coral, Florida	PROFESSIONAL SERVICES 2011-2012	CONSTRUCTION (If applicable) 2009-2012
<b>a.</b>	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm Provided resident engineer (CM) services, mechanical, for this 220,000 sf new construction outpatient clinic. Construction cost was \$58 million. Monitored daily construction activities to ensure work was to specification and VA standards, processed contractor change order requests at the direction of the senior resident engineer, reviewed contractor pay requests, assisted with the redesign of several spaces to accommodate VAMC requests, directed the work of the A&E in final punch list creation and administration, assisted the senior resident engineer as directed.		
	NOAA Large Animal Necropsy Lab Miami, Florida	PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) 2013
<b>b.</b>	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm Wandover Consulting Engineers was recently awarded the design phase of this design/build project. The preliminary design is under way and WCE LLC will design the MEP disciplines of the project as well as manage the architect, structural engineer and fire protection engineer as subcontractors. The project involves the complete renovation and updating of the 50 years old lab on Virginia Key. The space will be increased to 6000 sf and modernized with respect to finishes, ability to clean and ventilation. A new standard freezer and a new cryogenic freezer are being added.		
	Connor Troop Medical Clinic Renovation Fort Drum, New York	PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) 2013
<b>c.</b>	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm Wandover Consulting Engineers was recently awarded the HVAC and electrical design for this total gut and renovation of an 18000 sf medical clinic at the home of the 10th Mountain Division, Fort Drum. This is a design/build project and WCE LLC will be completing the entire design and construction drawings for the HVAC and electrical disciplines. A 2000 sf pharmacy is being added to the building to bring to total project to 20000 sf.		
	Doctor Lounger Expansion Naples, Florida	PROFESSIONAL SERVICES 2011	CONSTRUCTION (If applicable) 2011
<b>d.</b>	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm This project was the expansion of the doctor's lounge at Physicians Regional Hospital in Naples, Florida. The size of the doctor's lounge was doubled and areas for hot and cold food service were added. Existing utilities were investigated and connected to. While the review required no stand-up AHCA review, AHCA did review the project as it was in a hospital.		
	Jets Pizza Naples, Florida	PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) 2012
<b>e.</b>	<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm This project converted an existing retail space to a takeout pizza restaurant. The space was on the first floor of a two story building and design challenges included routing of the hood exhaust and hood make up air ductwork as well as natural gas distribution design. Wandover Consulting Engineers provided complete MEP design for this project.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION (City and State)

Center for Hearing  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2012CONSTRUCTION (If applicable)  
2013**23. PROJECT OWNER'S INFORMATION**a. PROJECT OWNER  
Project Architectb. POINT OF CONTACT NAME  
Rocco Costa IIIc. POINT OF CONTACT TELEPHONE NUMBER  
239-272-7087

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This project was tenant build out for a 6000 sf hearing center. The space included an audiology booth, exam rooms, consultation rooms, a doctor's private office, waiting area and a staff break room. The project was the first build out of an existing white box space. The design included tie ins to the existing building utilities. Wandover Consulting Engineers LLC provided complete MEP design for this project.

Project Relevance – medical office design.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers LLC	(2) FIRM LOCATION (City and State) Naples, Florida	(3) ROLE MEP design
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION (City and State)

Conner Troop Medical Clinic  
Fort Drum, New York

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2012CONSTRUCTION (If applicable)  
2013**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Prime Contractor

b. POINT OF CONTACT NAME

Cliff Drumheller

c. POINT OF CONTACT TELEPHONE NUMBER

240-439-4057

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This project is the design of a 24,000 sf brigade troop medical clinic and pharmacy at Fort Drum, New York. The Conner Troop Medical Clinic, Building 10506 (and detached Building 10504), is part of the Fort Drum Army installation located near Watertown, New York. The building is located near the center of the newer campus plan on Euphrates River Valley Road and is a free standing structure.

This project is a complete renovation of the interiors of Building 10506 and Building 10504. Work entailed is the complete demolition of the interior of the building to include all mechanical plumbing and electrical systems. These systems will be salvaged in order to achieve a targeted 50% recycled or salvaged credit under Materials and Resources. The project includes a 1710 GSF addition which will be included inside the LEED project boundary. A LEED NC Silver Level was achieved. Minimum disturbance to the existing site was achieved. For force protection, the proposed addition was designed to be structurally independent of the existing structure to minimize the effect on either structure if the other were to be compromised. New AHU's were designed for the new addition (and an older unit was reused).

Physical security of Building 10506 and 10504 includes access control card readers, intrusion detection/door position switches on selected doors and CCTV cameras at various locations throughout the building. CCTV design considered placing cameras in public areas and certain sensitive areas such as the comm room and mechanical room. Intrusion detection systems consisting of door position switches have been provided at selected doors in the facility. Building 10506 was designed to be completely sprinkled and included a fire alarm system for all areas of the building. Included was a back flow preventer, backflow test header, backflow drain, riser check valve assembly, alarm devices, control valves, pendent sprinklers in all drop ceilings, upright sprinklers in mechanical spaces with exposed construction, pipe, hangers, seismic protection, fire caulking, pipe labeling, and system chlorination. The approving authority on the project was the US Army Corps of Engineers, Huntsville, AL office.

This project also includes shop drawing review, site visits during construction and preparation of 'as built' drawings based on contractor red lines.

Construction Cost - \$8,500,000

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers	(2) FIRM LOCATION (City and State) Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>
<b>21. TITLE AND LOCATION (City and State)</b> Medical Facilities Miscellaneous Repairs Fredrick, Maryland	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) 2014

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Prime contractor	<b>b. POINT OF CONTACT NAME</b> Cliff Drumheller	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> 240-439-4057
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**

This project is a design/build project at Fort Detrick, Maryland. Wandover Consulting Engineers worked with Watson Engineering to provide design services for this project. The total project is three separate projects in three buildings of the facility.

The first project is at Building 501 and is the complete design and installation of a new addressable fire alarm system. Wandover Consulting Engineers was responsible for the design of the fire alarm system. Construction cost is \$350,000.

The Second project is a Building 503 and involves the design and replacement of three humidifiers required to maintain a specified humidity in the insect research section of the facility. This section is used to research insect transmitted diseases. The project involved design of the electric, water and steam lines connecting the new humidifiers to the insect areas. Construction cost is \$200,000.

The third project is located in Building 568 and involves the design of HVAC realignment to switch areas of the building from one central station air handler to another. Part of the second and third floors are being redesigned. This project switched these spaces from air handler 2 to air handler 3. The design involved verification of the existing conditions, design to ensure the air handlers have the capacity to supply the new spaces with air conditioning and heating and control design. Construction cost is \$175,000.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Wandover Consulting Engineers	(2) FIRM LOCATION (City and State) Naples, Florida	(3) ROLE MEP Design and Drawings
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION *(City and State)*

Audiology Center  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2010

CONSTRUCTION *(If applicable)*  
2010

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Project Architect

b. POINT OF CONTACT NAME

Larry Hernandez

c. POINT OF CONTACT TELEPHONE NUMBER

239-272-7087

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project was the complete MEP design of a 5500 sf medical office suite for an audiologist. The space was a white box with utilities stubbed in. The project design called for HVAC design, equipment selection and duct design; complete electrical design and complete plumbing design. The space had three exam rooms, a hearing test station, staff lounge and a doctor's office as well as reception and waiting areas. Specialty equipment had to be accommodated in the design and HVAC noise was abated to facilitate hearing testing.

Construction Cost - \$950,000.00

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

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(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION (City and State)

Lee County VA Outpatient Clinic  
Cape Coral, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2008CONSTRUCTION (If applicable)  
2013**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Department of Veterans Affairs

b. POINT OF CONTACT NAME

Scott Rogowski

c. POINT OF CONTACT TELEPHONE NUMBER

239-313-8994

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This project was the MEP construction administration and observation of a 220,000 sf VA medical clinic. The project included 8 OR's and special procedure rooms, administration space, clinic space with exam rooms, central energy plant, eye clinic, dental clinic, mental health space, general medical office space and an urgent care clinic. Mr. Wandover provided MEP construction observation, assistance processing change orders and quality assurance for the Department of Veterans Affairs. Parts of the facility were redesigned during construction to account for changes in the VA design criteria over the course of the three year construction period. These included the ORs, SPD area and the lab. Mr. Wandover initially identified these areas and worked with the original A&E to redesign these areas. Several smaller areas were redesigned at the direction of the facility manager Mr. Rogowski during the course of the project including the dental vacuum system and the building management system to make for more energy efficiency and ease of operation by the limited full time on-site staff. These small revisions were handled by Mr. Wandover.

Day to day responsibilities for Mr. Wandover included direct construction observation of the installation of the HVAC and other mechanical systems, the plumbing systems and the electrical systems including low voltage such as the nurse call and security systems. His duties also included observation of the final testing and commissioning of the MEP systems.

Construction Cost - \$58,000,000

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME George Wandover, PE	(2) FIRM LOCATION (City and State) Naples, Florida	(3) ROLE MEP Construction Management
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION *(City and State)*

Commonwealth Shop  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2013

CONSTRUCTION *(If applicable)*  
2014

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Commonwealth Remodeling

b. POINT OF CONTACT NAME

David Travis

c. POINT OF CONTACT TELEPHONE NUMBER

239-821-0997

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project was the complete MEP design of a 5300 industrial shop for a local remodeling contractor. The project included a paint spray booth with associated ventilation, numerous pieces of equipment for wood working and cabinet making with associated dust control design and a storage garage for company vehicles. This project was unique in that the existing electrical service was a 208V single phase hi-leg service. The project included complete ventilation design, HVAC design and electrical design of the shop area and verification of the existing services in the remainder of the 9100 sf building.

Construction Cost - \$190,000.00

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION *(City and State)*

Hyatt Coconut Point Renovation  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2010

CONSTRUCTION *(If applicable)*  
2010

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Hyatt Regency Coconut Point

b. POINT OF CONTACT NAME

Joe Demarco

c. POINT OF CONTACT TELEPHONE NUMBER

239-390-4233

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project was the total demolition and remodel of one of the two commercial kitchens and associated dining area serving this resort. Wandover Consulting Engineers provided initial site investigation to verify existing utilities, air handler size and locations and complete MEP design of the new kitchen including commercial hoods and make up air design, plumbing and piping design and electrical design to feed all new kitchen equipment. Part of the design included redesigning air flows from the existing AHU to properly supply air to the redesigned spaces. This project also included renovation of an adjacent space into a conference/meeting room. Part of the project included periodic site visits during construction to observe progress.

Project Relevance – Project involved renovations to large existing AHUs

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers LLC	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION *(City and State)*

NCH Infusion Center Renovation  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2009

CONSTRUCTION *(If applicable)*  
2009

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Project Architect

b. POINT OF CONTACT NAME

Randy Stofft

c. POINT OF CONTACT TELEPHONE NUMBER

239-262-7677

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project was the design of an 18 station infusion center for the local Collier County hospital. The project involved the renovation of an existing space in to the infusion center. Work involved site visits to determine the location and capacity of the existing utilities such as HVAC, electric, plumbing, telephone and data. George Wandover completed this project prior to forming Wandover Consulting Engineers LLC. He was responsible for the complete MEP design.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME George Wandover, PE Experience	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION *(City and State)*

Eck Dental Office  
Bonita Springs, Florida

PROFESSIONAL SERVICES  
2012

CONSTRUCTION *(If applicable)*  
2013

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Project Architect

b. POINT OF CONTACT NAME

Chris Greider

c. POINT OF CONTACT TELEPHONE NUMBER

239-591-1970

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project is the design of a dental office with 4 operatories and 16 additional exam rooms. In addition there were three panoramic x-ray rooms and each exam room had a dental x-ray. The project induced dual sets of dental compressors, dental vacuum systems and provisions for splitting the office into three separate spaces in the future. MEP design services included HVAC, plumbing and electrical.

Construction cost approx \$1.1 million including dental equipment.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers, LLC	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE MEP Design
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY  
NUMBER

21. TITLE AND LOCATION (City and State)

Fuller Funeral Home  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2009CONSTRUCTION (If applicable)  
2009**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Project Architect

b. POINT OF CONTACT NAME

Jeff Scott AIA

c. POINT OF CONTACT TELEPHONE NUMBER

239-591-0582

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This project was the design of a 6500 sf crematory for a local funeral home with two ovens. The project involved complete MEP design of the addition including gas fuel systems for the crematory, design of the exhaust system and combustion air intake system and associated spaces in the building. These associated spaces included refrigerated storage, casket sales areas, two viewing rooms and administrative office space. Wandover Consulting Engineers provided complete MEP design and shop drawings review.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Wandover Consulting Engineers LLC	(2) FIRM LOCATION (City and State) Naples, Florida	(3) ROLE MEP Design and Drawings
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

[illegible]

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Center for Hearing	6	Commonwealth Shop
2	Conner Troop Medical Clinic	7	Hyatt Coconut Point Renovation
3	Medical Facilities Miscellaneous Repairs	8	NCH Infusion Center Renovation
4	Audiology Center	9	Eck Dental Office
5	Lee County VA Outpatient Clinic	10	Fuller Funeral Home

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## H. ADDITIONAL INFORMATION

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Both Wandover Consulting Engineers LLC and the managing partner George Wandover have experience in mechanical, electrical and plumbing design. Throughout his career George Wandover has completed numerous projects ranging from small dental offices in the 3,000 to 5,000 sf range to major projects at the Toledo Hospital, the Medical College of Ohio and several 80,000 sf medical office buildings in several states. These large medical office buildings contained ambulatory surgery centers in the 8,000 – 12,000 sf range. Mr. Wandover also has extensive experience in the industrial sector completing many projects for the US auto industry and their Tier I and II suppliers while in the Great Lakes Region. Industrial projects also include semi-conductor plant facilities engineering, machine shop design and engineering, quarry and lime plant design and manufacturing facility design. Many of these facilities projects included chiller plant design. Municipal experience includes projects completed for three villages in New York where he was in effect the Village Engineer. Experience in the Great Lakes Region includes project for the City of Toledo, Lucas County and several of the surrounding townships and villages in Northwest Ohio and Southeast Michigan. These projects included design of water and wastewater treatment plans, department of utilities and public works garages and maintenance buildings, village and city halls and fire/EMS stations. He also has vast experience in the commercial/retail market completing numerous retail tenant build-out project, office complexes and several restaurant and commercial kitchen designs.

Mr. Wandover is a licensed professional engineer in Florida and sixteen other states. Wandover Consulting Engineers LLC has a current Certificate of Authorization from the State of Florida.

Mr. Wandover has experience with the Federal Government throughout his career including Corps of Engineers, Department of the Navy and the Department of Veterans Affairs. He has designed and managed projects for the Corps, NAVFAC and the Naval Research Lab in Washington DC. However, most of this experience is more than five years old and the individual projects are not included here in Section F. Projects at the Naval Research Lab included boiler and chiller design for replacement projects. Mr. Wandover has other boiler and chiller plant design experience in the industrial section while working in Toledo, Ohio. Experience includes chiller design, cooling tower design, boiler design, boiler replacement, steam and hot water piping design. Again, as this experience is more than five years old, it is not detailed here. Mr. Wandover also has experience working with local governments at the city/village level and experience at the county and state level.

For this contract Wandover Consulting Engineers will use Stanton Engineering Services LLC for any fire protection design needed. Stanton Engineering Services LLC has extensive fire protection experience.

Wandover Consulting Engineers LLC is currently carrying a \$1,000,000 professional liability insurance policy. We have never had to file a claim on this policy or been involved in any litigation. We also carry business and automobile liability insurance. Wandover Consulting Engineers LLC has never failed to complete a project. Generally, we do not have a history of asking for additional fees on a project unless the owner makes major changes in the design, layout or programme.

The design team as outlined here use eQuest and Trane Trace for energy modeling and HVAC load calculations. A previous project Wandover Consulting Engineers was involved in, required energy modeling and eQuest was used. This was the Conner Troop Medical Clinic at Fort Drum, New York.

A breakdown of personnel for this project by discipline is as follows.

Project Manager; QA/QC Manager; Mechanical Engineer, Electrical Engineer Plumbing Engineer - George Wandover, PE  
Mechanical Engineer as required by project - Erik Watson, PE  
Electrical Designer as required by project - Omar Galarza  
CAD Operator as required by project - Zach Louzao

George Wandover will be the main contact person for the City for the duration of the contract.

QA/QC Plan - Our QA/QC plan will be as follows. Wandover Consulting Engineers will provide a review of the complete submittal set prior to submission to the City. These submittals can be at 35%, 65%, 95% and final as agreed to with the City at the specific project kick off meeting. This review will include coordination of disciplines, review of the drawings for conformance to project scope and review of the written specifications. Wandover Consulting Engineers may utilize a local architectural firm to provide an additional review of the plans. Wandover Consulting Engineers has worked with this firm on numerous projects and has asked them to review projects in the past for both constructability and coordination of disciplines. This has worked out very well on more complicated projects.

As for location, Wandover Consulting Engineers is a two hour drive from Hollywood. This provides quick response to emergencies should they occur and with this location, we can be very responsive to the City to attend meetings, bid openings or other meetings or site visits as required by the City.

Lessons Learned - Lessons learned from previous projects include allocating adequate time for site visits to verify existing conditions. 'As built' drawings are not very accurate or may not exist for older facilities. It is also important to include facility maintenance personnel in discussions as they have insight into how the facility is maintained and even types of equipment preferred. This will help save money in the future for maintenance and give these vitally important personnel the feeling they have a stake in the project. However, input must be tempered with the scope of work and the overall construction budget must be maintained. Additional lessons learned including providing time in the project design schedule for sufficient local review of drawings at the various stages. This is important to maintain the project schedule and allow for adequate review of the design and

input from the various stake holders involved in a project. It is also important to be available and to make visits during construction to assist the Government in resolving unforeseen issues that always arise during construction. This will help transition from construction to smooth operation.

Wandover Consulting Engineers LLC Tax ID Number - 27-0570859

Duns Number - 831797191; Cage Code - 5QWV3; NAICS - 541310 and 541330

Email and phone of primary contact - George Wandover - (239)687-6392 - wandoverengr@aol.com

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**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

33. NAME AND TITLE

George Wandover, PE, Managing Partner



1. SOLICITATION NUMBER (If any)  
RFQ-4422-14-RD


(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Wandover Consulting Engineers LLC			3. YR ESTABLISHED 2009	4. DUNS NUMBER 831797191
2b. STREET  4231 Golden Gate Blvd E			5. OWNERSHIP	
			a. TYPE LLC	
2c. CITY Naples	2d. STATE FL	2e. ZIP CODE 34120	b. SMALL BUSINESS STATUS SDVOB	
6a. POINT OF CONTACT NAME AND TITLE George Wandover, PE, Managing Partner			7. NAME OF FIRM (If Block 2a is a branch office.)	
6b. TELEPHONE NUMBER 239-687-6392	6c. E-MAIL ADDRESS wandoverengr@aol.com			
8a. FORMER FIRM NAME(S) (If any) NA				
			8b. YR ESTABLISHED NA	8c. DUNS NUMBER NA

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	1		C08	Codes and Standards	1
08	CADD Technician	1		C10	Commercial Buildings	1
21	Electrical Engineer	1		C11	Community Facilities	1
42	Mechanical Engineer	1		E03	Electrical Design	1
				F03	Fire Protection	1
				G02	Gas Systems	1
				H04	HVAC	1
				H11	Apartments	1
				H09	Hospital and Medical Facilities	2
				I01	Industrial Facilities	1
				L06	Lighting	1
				O01	Office Buildings	1
				P07	Plumbing and Piping Design	1
				R06	Rehab of Buildings	1
				U03	Utilities	1
	Other Employees					
	Total	4				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	2	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	1	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	2	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

**12. AUTHORIZED REPRESENTATIVE**  
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 16 MAY 14
c. NAME AND TITLE George Wandover, PE, Managing Partner	

# Wandover Consulting Engineers LLC



*A Service Disabled Veteran Owned Small Business*

4231 Golden Gate Blvd E  
Naples, FL 34120  
239-687-6392  
[wandoverengr@aol.com](mailto:wandoverengr@aol.com)  
[www.wcengineersllc.com](http://www.wcengineersllc.com)  
*Offices in Florida*

## ***Licensed:***

Florida Ohio Michigan New York Maryland  
Virginia Georgia Montana Nebraska Hawaii  
District Of Columbia Pennsylvania New Hampshire  
Illinois Guam Utah North Carolina

## Profile of the Consultant

Wandover Consulting Engineers LLC is a regional firm completing projects throughout Florida. We do, however, complete projects on a national level for the Federal Government. Recent projects have been completed for the Corps of Engineers and we have on-going projects with the Department of Veterans Affairs.

Wandover Consulting Engineers is located in Collier County, Florida and all work will be performed from the office listed above.

Wandover Consulting Engineers LLC was formed in 2009 and has been in continuous business since that time. We are currently four persons but have the ability to add employees as needed depending on the current and projected work load. We have worked on projects in excess of \$50,000,000 in construction cost to projects with a construction cost of a few thousand dollars. We are a mechanical, electrical and plumbing design engineering firm providing these services to owners, contractors, and other stake holders for a given project. When requested by the client, we provide construction administration services such as assistance during bidding, review of bids and recommendation of award, direct on-site construction observation, review of contractor change order requests, review of contractor pay requests and completion of 'Record Construction Drawings' at the end of the project.

George Wandover, PE, our managing partner, has over 28 years of varied engineering design and project management experience. He has worked for both private firms and directly for governments. He has experience in mechanical, electrical and plumbing systems design for commercial and retail buildings, medical and institutional buildings, industrial projects as well as vast experience in the residential market. He is experienced in the evaluation and remediation of existing MEP systems having completed these types of project for local governments, the Corps of Engineers and the Navy. Mr. Wandover has managed the design of projects in England, India and the Middle East and has completed a CM contract with the Department of Veterans Affairs. Wandover Consulting Engineers LLC holds an IDIQ contract for mechanical, plumbing and electrical design services to the Town of Fort Myers Beach, Florida.



While Wandover Consulting Engineers has not completed many municipal projects, Mr. Wandover has completed numerous municipal projects while working in the Central New York and the Great Lakes Region.

Wandover Consulting Engineers has however completed projects for Manatee County, the Corps of Engineers in New York and Maryland and we are currently working on projects for the Department of Veterans Affairs in Salt Lake City. The project for Manatee County was design/build and we worked directly for the contractor who is no longer in business.

Wandover Consulting Engineers LLC has not been involved in any litigation.

George Wandover has a master's degree in mechanical engineering from the University of Alaska-Fairbanks as well as a bachelors' degree in petroleum engineering from the same university.

The primary person completing projects for the City will be George Wandover. He will be responsible for design, calculations and the bulk of the CAD work. Our firm is set up such that there are no dedicated CAD operators. Design engineers and designers are expected to complete their own drawings. We have an electrical designer with 23 years experience in fire alarm and electrical design. We can bring in an additional engineer with 15 years experience who has a BS in mechanical engineering from the US Military Academy at West Point and an MS in mechanical engineering from the University of New Haven.

For projects assigned from the City, we would expect the City to provide any existing drawings of the area, space or building they have and to meet with us to determine the exact scope of work. We would also expect the City to make available someone knowledgeable about the specific project or building while we conduct our site investigations. After the initial meeting and site visits, we would expect to be able to ask questions as they arise during the design process. We would also expect the City to provide timely review of our submittals at each stage of the project.

Our approach to this work would be to start with a kick off meeting with the City to fully understand the scope of work and come to an agreement with the City as to the specific scope of work. We would then review any existing drawings of the project followed by a detailed site visit to verify existing conditions. Design would then take place including any necessary calculations. Interim submittals would be made to the City at stages agreed to in the kick off meeting such as 35%, 65%, 95% and final. At the final stage we would provide complete bid documents including drawings and specifications. During the bidding process we would be available to answer technical questions that may arise from potential contractors. We could assist the City in reviewing bids and recommending award. We would attend the pre-construction meeting if asked by the City. We would provide on-site construction observation and periodic site visits during construction at the level requested by the City. We could also provide review and recommendations for contractor change order and pay requests during construction. We would complete the project by providing a set of 'Record Construction Drawings' to the City based on red line provided by the contractor.

## Other Information

Certificate of Insurance

SDVOSB Certificate Letter

Hold Harmless and Indemnity Clause

Insurance Clause



WANDCON-01 ZGONZALEZ

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

12/27/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Collinsworth, Alter, Fowler & French, LLC 8000 Governors Square Blvd Suite 301 Miami Lakes, FL 33016	<b>CONTACT NAME:</b> Zoraida Gonzalez <b>PHONE (A/C, No, Ext):</b> (305) 822-7800 <b>E-MAIL ADDRESS:</b> zgonzalez@caffilc.com <b>FAX (A/C, No):</b> (305) 362-2443														
<b>INSURED</b>  Wandover Consulting Engineers LLC 520 27th Street NW Naples, FL 34120	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Phoenix Insurance Co</td><td>25623</td></tr><tr><td>INSURER B : Travelers Indemnity Company</td><td>25658</td></tr><tr><td>INSURER C : New Hampshire Ins. Co.</td><td>23841</td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Phoenix Insurance Co	25623	INSURER B : Travelers Indemnity Company	25658	INSURER C : New Hampshire Ins. Co.	23841	INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b>			6602B325917	1/3/2014	1/3/2015	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ <b>5,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ <b>1,000,000</b>
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
B	<b>AUTOMOBILE LIABILITY</b>			BA2B326312	1/3/2014	1/3/2015	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
C	Professional Liab			1138747602	1/3/2014	1/3/2015	Each Claim <b>1,000,000</b>
C	Claims-Made Basis			1138747602	1/3/2014	1/3/2015	Annual Aggregate <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Professional Liability Retroactive Date - 01/03/2012; Professional Liability Deductible \$2,500 Each Claim

**CERTIFICATE HOLDER****CANCELLATION**

\*\*\*SPECIMEN\*\*\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**DEPARTMENT OF VETERANS AFFAIRS**  
**Center for Veterans Enterprise**  
**Washington, DC 20420**

**OCT 11 2012**

In Reply Refer To: Q0VE

**Mr. George Wandover**  
**Wandover Consulting Engineers**  
**DUNS # 831797191**  
**4231 Golden Gate Blvd E**  
**Naples, FL 34120**

**Dear Mr. Wandover:**

On behalf of the U.S. Department of Veterans Affairs (VA), Center for Veterans Enterprise (CVE), I am writing to inform you that your Service-Disabled Veteran-owned small business (SDVOSB) has been verified and added to the Veteran business database at [www.vip.vetbiz.gov](http://www.vip.vetbiz.gov).

Wandover Consulting Engineers will be eligible to participate in Veterans First Contracting Program opportunities with VA. This verification is valid for two years from the date of this letter.

To promote your verified status, you may use the following logo link to download the logo for use on your marketing materials and business cards:

[http://www.vetbiz.gov/cve\\_completed\\_s.jpg](http://www.vetbiz.gov/cve_completed_s.jpg)

To ensure that your business is correctly listed in the Vendor Information Pages, check your profile for the verified logo. Please notify us if the logo is not present within 72 hours of receipt of this letter.

Thank you for your service to our country and for continuing to serve America through small business ownership.

Sincerely,

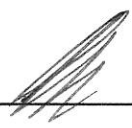
  
**Andrea M. Gardner-Ince**  
**Director**  
**Center for Veterans Enterprise**

of this Contract, or find the Consultant in default and terminate this Contract.


- E. Said insurance shall be written by a company or companies licensed to do business in the State of Florida and rated no less than A+ in the latest edition of "Best's Key Rating Guide," published by A.M. Best Company.
- F. Recognizing that the work governed by this contract involves the furnishing of advice or services of a professional nature, the Contractor shall purchase and maintain, throughout the life of the contract, **Professional Liability Insurance** which will respond to damages resulting from any claim arising out of the performance of professional services or any error or omission of the Contractor arising out of work governed by this contract.

The minimum limits of liability shall be:  
\$250,000 per occurrence/\$500,000 Aggregate

#### **HOLD HARMLESS AND INDEMNITY CLAUSE:**

WANDOVER CONSULTING ENGINEER LLC GEORGE WANDOVER   
(Company Name and Authorized Signature, Print Name)

,the contractor shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

WANDOVER CONSULTING ENGINEERS LLC GEORGE WANDOVER   
(Company Name and Authorized Signature, Print Name)

further certifies that it will meet all insurance requirements of the City of Hollywood and agrees to produce valid, timely certificates of coverage.

#### **XVII. TRUTH-IN-NEGOTIATION CERTIFICATE:**

Signature of this Contract by Consultant shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other unit costs supporting the compensation of this Contract are accurate, complete, and current at the time of contracting. The original contract price and any additions thereto shall be adjusted to exclude any significant sums by which the City determines the contract price was increased due to inaccurate, incomplete, or non-current wage rates and other unit costs. All such contract adjustments shall be made within one (1) year following the end of this Contract.