

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: February 17, 2015

BIS 15 – 100

FILE: TMP-2015-00054

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDERS BETWEEN FISHER SCIENTIFIC AND THE CITY OF HOLLYWOOD IN THE ANNUAL AMOUNT OF \$15,000, MUNICIPAL EMERGENCY SERVICES, INC. AND THE CITY OF HOLLYWOOD IN THE ANNUAL AMOUNT OF \$20,000, TEN-8 FIRE EQUIPMENT, INC. AND THE CITY OF HOLLYWOOD IN THE ANNUAL AMOUNT OF \$20,000, AND HENRY SCHEIN, INC. AND THE CITY OF HOLLYWOOD IN THE ANNUAL AMOUNT OF \$5,000, FOR THE PURCHASE OF FIREFIGHTING EQUIPMENT, SUPPLIES AND REPLACEMENT PARTS, FOR A THREE YEAR TERM FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$60,000.00, FOR AN AGGREGATE AMOUNT OF \$180,000.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This resolution seeks to authorize the appropriate City Officials to issue blanket purchase orders for the purchase of firefighting and rescue equipment, supplies and replacement parts over a three year term for an estimated aggregate three-year expenditure of \$180,000.00 to the following companies in the listed amounts in order to keep emergency equipment operational at all times.

Company	Annual Amount
Fisher Scientific	\$15,000.00
Municipal Emergency Services, Inc.	\$20,000.00
Ten-8 Fire Equipment, Inc.	\$20,000.00
Henry Schein, Inc.	\$5,000.00

Combined Annual Expense Total	\$60,000.00

On August 4, 2014, F-4428-14-JE was electronically posted on the City's website, advertised and sent to 911 firms on Bidsync.com in accordance with the City's Purchasing Ordinance, Section 38.42 (A) (1), was opened at 3:00 P.M. on August 28, 2014, and resulted in responses from four (4) bidders, all of which fully meet all terms and conditions of the bid requirements.

- Fisher Scientific Company; Pittsburgh, Pennsylvania
- Henry Schein, Inc.; Melville, New York
- Municipal Emergency Services, Inc.; Charlotte, North Carolina
- Ten-8 Fire Equipment, Inc.; Bradenton, Florida

After evaluation of all bids, the Fire Chief and the Director of Procurement Services recommend to make the award to the vendors offering the best discount by manufacturer, for a three (3) year term, with the options to renew for two (2) additional one (1) year period under the same terms, conditions and firm discounts as the original award, subject to vendor acceptance and the determination by the City Commission that renewal will be in the best interest of the City. The City has been doing business with the above vendors for many years with satisfactory results.

The City reserves the right to accept and award item by item, and/or by group, and designate one or more contractors as the Primary or Secondary Vendor(s) for the delivery of material and/or Services through the effective period of the award. Further, in any situation where obtaining Services from the Primary Vendor(s) is not in the best interest of the City, or the vendor cannot deliver material and/or Services within twenty-four (24) hours of the date required, or on an emergency basis, staff may obtain Services from the Secondary Vendor(s).

The anticipated expense for these Blanket Purchase Orders for the first twelve (12) months is \$60,000.00, which funding been provided for in the fiscal year 2015 budget in the Fire Rescue and Beach Safety Department Account Number 01.2151.00000.522.005216 and will be requested and budgeted in subsequent fiscal years contingent upon the approval and adoption of each subsequent Fiscal Year Budget.

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