

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 26, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Supplemental Services Agreement with Aclara Technologies, LLC to diagnose, repair, remove, and replace the AMI System components.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
- 2) Type of Agreement – Supplemental Services Agreement
- 3) Method of Procurement (RFP, bid, etc.) Section 38.41(C)(9) of the Procurement Code – **Best Interest. This item requires a 5/7ths vote.**
- 4) Term of Contract:
 - a) initial – one year
 - b) renewals (if any) – agreement may be extended
 - c) who exercises option to renew- mutual agreement of the parties.
- 5) Contract Amount – In an estimated amount of \$97,050.54.
- 6) Indemnity/Insurance Requirements – Insurance see Paragraph 15 of Agreement. Indemnification- see Paragraph 18 of the Agreement.
- 7) Termination – Yes
- 8) Scope of Services – Aclara will provide services to the AMI System which includes diagnosing, repairs and installation services to the components of the system. Such services will be provided pursuant to the statement of work attached as Exhibit A to the Agreement.
- 9) Other Significant Provisions: a) Agreement sets for limitation of liability pursuant to Paragraph 19; and b) Aclara provides limited service warranties pursuant to Paragraph 16.

cc: Dr. Wazir Ishmael, City Manager