

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** February 5, 2016

**File:** BIS 16-099

**File:** TMP-2016-039

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW AND INCREASE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN C.A.P. GOVERNMENT, INC. AND THE CITY OF HOLLYWOOD FOR BUILDING INSPECTIONS AND PLAN REVIEW SERVICES FROM \$100,000.00 TO AN ESTIMATED ANNUAL EXPENDITURE OF \$200,000.00.

**Statement of Budget Impact:**

1.  No Budget Impact associated with this action;
2.  Sufficient budgetary resources identified/available;
3.  Budgetary resources not identified/unavailable;
4.  Potential Revenue is possible with this action;
5.  Will not increase the cost of Housing;
6.  May increase the cost of Housing; (CDAB review required)

**Explanation:**

The Building Division required the retention of a vendor to provide assistance to City staff in the review of building inspection and plan review services.

The requested services were competitively bid by the City of Oakland Park, Florida through RFP #080712, which awarded an agreement to C.A.P. Government, Inc. to provide Building Inspection and Plan Review Services based upon an hourly rate for services.

The City of Oakland Park, Florida's agreement with C.A.P. Government, Inc. is for a three (3) year period with an option to renew for an additional two (2) year period.

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On September 9, 2015, the City Commission of the City of Oakland Park, Florida passed and adopted Resolution Number R-2015-109, renewing the contract with C.A.P. Government, Inc. for the additional two (2) year period.

On February 20, 2013, the City Commission passed and adopted Resolution Number R-2013-047 which authorized the issuance of blanket purchase order number B002465 to C.A.P. Government, Inc. for Building Inspections and Plan Review Services, in accordance with RFP #080712, for an initial three (3) year term in an amount not to exceed \$100,000.00 with the option to renew for an additional two (2) year period.

The Building Division has requested that the amount of the Blanket Purchase Order to C.A.P. Government, Inc. for the two (2) year renewal term be increased by \$100,000.00, for an estimated annual expenditure of \$200,000.00.

Anticipated Building Permit revenues of \$200,000.00 will be recognized and allocated to Budget Account Number 01.1416.00172.541.003117 in order to provide funding for the blanket purchase orders to both Calvin, Giordano & Associates, Inc. and C.A.P. Government, Inc. for the remainder of FY 2016.

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