

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: July 19, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Third Amendment to the Agreement with Hope South Florida, Inc. to extend the term of the agreement and increase the funding allocation to provide tenant based rental subsidies using HOME funds to additional recipients referred by the Broward County Continuum of Care system

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Community & Economic Development
- 2) Type of Agreement – Third Amendment
- 3) Method of Procurement (RFP, bid, etc.) – Initially, item was a best interest pursuant to Section 38.40(C)(8) which required a unanimous vote.
- 4) Term of Contract
 - a) initial – March 1, 2014 to September 30, 2017 which was extended until September 30, 2018 pursuant to Resolution No. R-2015-140. **This resolution will extend the term to September 30, 2019.**
 - b) renewals (if any) – Yes.
 - c) who exercises option to renew – Mutual agreement by the parties. However, the City is under no obligation to extend or renew the agreement and may procure any service from another source.
- 5) Contract Amount – The proposed 3rd amendment increases the funding currently at \$439,000 to \$596,065.00 and increases the administrative fee from \$43,900 to \$59,606.50.

Termination rights – With or without cause.

- 7) Indemnity/Insurance Requirements – Yes.
- 8) Scope of Services – Hope South shall provide rental subsidies.
- 9) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager