

RESOLUTION NO. R-2023-318

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE BLANKET PURCHASE AGREEMENTS WITH QUALIFIED FIRMS IN RANKED ORDER FOR EMERGENCY RESIDENTIAL ROOFING REPAIRS AND THE INSTALLATION OF IMPACT WINDOWS AND DOORS FOR A COMBINED AMOUNT UP TO \$1,500,000.00 FOR A TERM OF THREE YEARS IN ACCORDANCE WITH SECTION 38.43 OF THE PROCUREMENT CODE. (FORMAL SOLICITATION PROCEDURE)

WHEREAS, the Division of Community Development desires to pre-qualify multiple firms to provide emergency residential roofing repairs and the installation of impact windows and doors for Low-to-Moderate Income ("LMI") homeowners within the City limits; and

WHEREAS, the City's Emergency Re-Roofing Program provides emergency repairs to damaged roofs to prevent further deterioration; and

WHEREAS, the installation of impact windows and doors will aid in energy reduction and infiltration of outside elements of owner-occupied dwellings; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000.00, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s) after due public notice inviting bids or proposals; and

WHEREAS, on June 7, 2023, Request for Qualifications Number RFQ-084-23-SK ("RFQ") was electronically advertised on OpenGov.com to solicit the desired firms to provide emergency residential roofing repairs, and the installation of impact windows and doors, in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, the following services were solicited in the RFQ:

- Residential Roofing Services
- Residential Impact Windows and Doors; and

WHEREAS, the RFQ resulted in the receipt of Statements of Qualifications ("SOQs") from the following nine firms by the submittal due date of July 12, 2023:

1. Assured Contracting, LLC
2. Bigfoot Construction, INC.

3. Dixie Construction, INC.
4. DMS Contractors, LLC
5. Estate 18, LLC
6. HRT Construction Group, LLC
7. James Joyce Construction CORP
8. Stone Concept Miami, INC.
9. Whyte-Way Construction, INC. ; and

WHEREAS, on August 2, 2023, a Selection Committee met to evaluate and rank the proposals based upon the following approved Evaluation Criteria established in the RFQ: Experience and Relevant Projects; Quality Control and Warranty; References and Reviews; Financial Resources; Minority, Veteran, and Woman-Owned Business, and Location of Firm's Office; and

WHEREAS, based on the Evaluation Criteria, the Selection Committee evaluated the nine SOQs, and the scores were compiled to arrive at the following rankings for each service, with the highest score being the highest ranked:

A. Residential Roofing Services (six firms qualified out of six submissions for this category)

- | | | |
|---------------------------------|------------|-------|
| 1. Whyte-Way Construction, INC. | 348 Points | |
| 2. DMS Contractors, LLC | 327 Points | |
| 3. Dixie Construction, INC. | 314 Points | |
| 4. Assured Contracting, LLC | 277 Points | |
| 5. Bigfoot Construction, INC. | 276 Points | |
| 6. HRT Construction Group, LLC | 240 Points | ; and |

B. Residential Impact Windows and Doors (seven firms qualified out of nine submissions for this category)

- | | | |
|----------------------------------|------------|-------|
| 1. Whyte-Way Construction, INC. | 344 Points | |
| 2. DMS Contractors, LLC | 332 Points | |
| 3. Dixie Construction, INC. | 309 Points | |
| 4. James Joyce Construction CORP | 307 Points | |
| 5. HRT Construction Group, LLC | 287 Points | |
| 6. Assured Contracting, LLC | 279 Points | |
| 7. Bigfoot Construction, INC. | 277 Points | |
| 8. Stone Concept Miami, INC | 180 Points | |
| 9. Estate 18, LLC | 137 Points | ; and |

WHEREAS, the Selection Committee determined the two lowest ranking firms in the Residential Impact Windows and Doors service category to be non-responsive and non-responsible and not in the City's best interest; and

WHEREAS, the Selection Committee recommends that the City Commission authorize the execution of Blanket Purchase Agreements with the qualified firms in ranked order as noted above for a combined amount up to \$1,500,000.00 for a term of three years with no renewal periods to provide emergency roofing repairs and the installation of impact windows and doors; and

WHEREAS, the City Commission recommends approval subject to the following condition: that if additional firms are deemed qualified, Blanket Purchase Agreements will be executed with those additional qualified firms and those firms will be added to the City's qualifying firms list; and

WHEREAS, funding for the Blanket Purchase Agreements are available in account number(s): 116.1605002.51900.592020.001247.000.000, 164.160301.55400.592020.001401.000.000, 164.160301.55400.592020.001551.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it authorizes the appropriate City officials to negotiate and execute Blanket Purchase Agreements with each of the qualified firms for each service, for a combined amount up to \$1,500,000.00 over a three-year term, for services on an as needed basis, in a form acceptable to the City Manager and approved as to form by the City Attorney.

Section 3: That the City Commission recommends that if additional firms are deemed qualified, Blanket Purchase Agreements will be executed with those additional qualified firms and those firms will be added to the City's qualifying firms list.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE BLANKET PURCHASE AGREEMENTS WITH QUALIFIED FIRMS IN RANKED ORDER FOR EMERGENCY RESIDENTIAL ROOFING REPAIRS AND THE INSTALLATION OF IMPACT WINDOWS AND DOORS FOR A COMBINED AMOUNT UP TO \$1,500,000.00 FOR A TERM OF THREE YEARS IN ACCORDANCE WITH SECTION 38.43 OF THE PROCUREMENT CODE. (FORMAL SOLICITATION PROCEDURE)

PASSED AND ADOPTED this 4 day of October, 2023.


JOSH LEVY, MAYOR

ATTEST


PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:


DOUGLAS R. GONZALES
CITY ATTORNEY *dm*