

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 17, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Southeastern Engineering Contractors, Inc. for stormwater construction.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Piggyback. **City of Fort Lauderdale Bid No. 12504-613.** Section 38.41(C)(5) of the City's Procurement Code.
 - 4) Term of Contract:
 - a) initial – upon issuance of Blanket Purchase Agreement through 5/31/23.
 - b) renewals (if any) – yes, two additional one year renewals.
 - c) who exercises option to renew – mutual.
 - 5) Contract Amount – In an amount not to exceed \$600,000.00.
 - 6) Termination Rights – Pursuant to City of Fort Lauderdale's termination provisions.
 - 7) Indemnity/Insurance Requirements – Yes, based upon City of Fort Lauderdale's provisions
 - 8) Scope of Services – Firm will provide construction services for stormwater facilities and stormwater infrastructure on as needed basis.
 - 9) Other Significant Provisions: Firm provides warrant pursuant to Article 11 of City of Fort Lauderdale's contract. Fort Lauderdale contract also provides for liquidated damages (see Article 16).
- cc: Dr. Wazir Ishmael, City Manager