



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form

(Use for purchase(s) over \$15,000, when piggybacking off other contracts)

Date: December 7, 2017

Department/Office: Public Works

Division/Area: Fleet Maintenance

Contact Person: Joel Wall / Sylvia Glazer

Title: Fleet Coordinator / Public Works Director

Phone: 954.967.4555 / 954.967.4526

Email: jwall@hollywoodfl.org /
sglazer@hollywoodfl.org

1. Requested Vendor: Alan Jay Toyota

Vendor Number: 26495

Address: PO Box 9200, Sebring, FL 33871

Contact Person: Chris Wilson

Title: Government Sales Fleet Manager

Phone: 863-402-4234

Email: chris.wilson@alanjay.com

2. Contract title requesting to piggyback?

Awarding Agency: Florida Sheriffs Association Contract Bid Award (FSA17-VEL25.0).

Contract Expiration Date: September 30, 2018

Copy of Contract and Awarding Agency documentation is attached.

Yes No

3. Product/Service being requested (be specific). (3) 2018 Toyota Prius II Hybrid Sedans, Specification #20 (1203).

4. Detailed description of the products/services function and purpose. Parking Department is requesting three (3) 2018 Toyota Prius II Hybrid Sedans for the Enforcement Unit to patrol the City of Hollywood's streets and parking ordinances. Two (2) vehicles are for replacement of existing vehicles that can no longer perform their duties due to extensive mechanical issues and undercarriage corrosion, and one (1) vehicle is an addition to

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

accommodate for a recent additional approved Enforcement Officer. The Toyota Prius II Hybrid Sedan model was determined to be the best fit for the Parking Department due to the volume and activities required in the daily operations of the City of Hollywood.

5. Please explain what process the Department/Office took to verify and/or identify this contract. Recommended by the Parking and Public Works Departments.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes No

Please explain This is the best price option for this vehicle and pricing is based on the Florida Sheriff's Association Contract.

7. Total cost of the requested product/service. \$25,897.25

8. Total estimated annual (fiscal year) cost of requested product/service. (3) vehicles = \$77,691.75
Account Number # 57.5100.17106.590.066452

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? Yes No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.)

Will this require matching funds? Yes No

What is the grant source? N/A

What is the grant (dollar) amount? N/A

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Procurement Service Division use only

Requisition # R _____
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(As Applicable)

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Blanket Purchase Order # _____
(As Applicable)


Date of Advanced Search _____

Company Name(s) Searched _____

Search Results _____

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of your knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.



Contact Person's Signature

12/12/17

Date



Supervisor's Signature

12/12/17

Date



Director's Signature

12/13/17

Date

APPROVAL (Procurement Service Division Use Only)

Verified By:		Date	
Approved By:		Date	

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

ALAN JAY FLEET SALES

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)		DIRECT	WWW.ALANJAY.COM	Quote 13444-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 904-838-4999	Mailing Address P.O. BOX 9200 Sebring, FL 33871-9200	
		FAX 863-402-4221		

ORIGINAL QUOTE DATE
12/7/2017

QUICK QUOTE SHEET

REVISED QUOTE DATE
12/7/2017

REQUESTING AGENCY	HOLLYWOOD, CITY OF		
CONTACT PERSON	JOEL WALL	EMAIL	Jwall@hollywoodfl.org
PHONE	954-967-4555	MOBILE	FAX 954-967-4558

FLORIDA SHERIFF'S ASSOCIATION BID #'s FSA17-VEL25.0 & FSA17-VEH15.0 www.flsheriffs.org

MODEL	1203	SPECIFICATION #	20
	2018 TOYOTA PRIUS C	PAGE #	492
CUSTOMER ID		BASE DISTRICT PRICE	\$19,046.00
BED LENGTH	4 dr		

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	FACTORY OPTIONS	
040 FM12	SUPER WHITE EXTERIOR WITH GRAY/BLACK TWO TONE FABRIC SEAT TRIM		\$0.00
1223	Mid Size Prius II (This is the Prius you have been buying for 15 years) Includes: 1.8L engine upgrade from 1.5L, 4 whl disc brakes, P195/65R15 tires, 15" Alloy whls, Touch Screen display, Multi Info display with trip info, instant MPG indicator, auto up/down pwr windows, auto climate control, (2) frt 12v pwr outlets, pwr heated mirrors, frt & rr variable intermittent wipers, LED Daytime running lights.		\$4,500.00
		FACTORY OPTIONS	\$4,500.00
CONTRACT OPTIONS	DESCRIPTION	CONTRACT OPTIONS	
TEMP	TEMPORARY TAG		\$45.25
DT 3KR	DEALER PROVIDED AND PROGRAMMED THIRD KEY AND REMOTE.		\$475.00
PC575	Platinum Care 5yr / 75k mile (\$0 Ded) Extended Warranty		\$1,831.00
		CONTRACT OPTIONS	\$2,351.25

TRADE IN		TOTAL COST	\$25,897.25
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~			\$0.00
TOTAL COST LESS TRADE IN(S)		QTY	3
			\$77,691.75

Estimated Monthly payments for 60 months paid in advance: \$475.35 Extended: \$1,426.06
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY CHRISTY SELF GOVERNMENT ACCOUNT MANAGER christy.self@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

BID AWARD

FSA17-VEL25.0

Effective Dates:

October 13, 2017– September 30, 2018

Police Rated, Administrative, Utility Vehicles, Trucks and Vans

Cooperative Purchasing Program

Coordinated By

**The
Florida Sheriffs Association
&
Florida Association of Counties**





FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

HYBRID 4-DOOR ADMINISTRATIVE VEHICLES SPECIFICATION #20

2018 Toyota Prius c (1203)

The Toyota Prius c (1203) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	★ Western	★ Northern	★ Central	★ Southern
BASE PRICE:	\$19,046.00	\$18,796.00	\$18,796.00	\$19,046.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Prius c (1203)			
DEALER:	ALAN JAY TOYOTA	ALAN JAY TOYOTA	ALAN JAY TOYOTA	ALAN JAY TOYOTA
ZONE:	★ Western	★ Northern	★ Central	★ Southern
BASE PRICE:	\$19,046.00	\$18,796.00	\$18,796.00	\$19,046.00

Order Code Add Options All Zones

Options are to be discounted below Manufacturer's Standard Retail Pricing (MSRP) or manufacturers published list price for any factory add options. Purchasers are encourage to negotiate pricing for options. Additional discounts for each add option shall be decided by the Vendor. Please refer to the Contract Terms and Conditions, Section 2.14 Option Pricing.

DT 3KR ¹	Additional Key(s) or Key Fob(s) when applicable. <i>Dealer provided and programmed third key and remote.</i> ¹	\$475.00 ¹
	AM/FM radio with single CD	Std
	AM/FM radio with 6-disc CD changer in dash	NA
	"Blue Tooth" connectivity	Std
	Cargo net	NA
MC1000 ¹	Front and rear carpet floor mats <i>Genuine Toyota accessory carpet floor mats.</i> ¹	\$298.00 ¹
	Glass breakage sensor	NA
	Navigation system	NA
RSF 4 ¹	Rainshields - flange style <i>Weather Tech flange style rainshields, four doors. (\$145 for front driver/passenger door glass only)</i> ¹	\$189.00 ¹
DLTH ¹	Seat trim upgrade - specify <i>Dealer installed leather seating surfaces</i> ¹	\$1,497.00 ¹
	Side air protection	Std
1223 ¹	Vehicle upgrade package - specify <i>Mid Size Prius II (This is the Prius you have been buying for 15 years) Includes: 1.8L engine upgrade from 1.5L, 4 whl disc brakes, P195/65R15 tires, 15" Alloy whls, Touch Screen display, Multi Info display with trip info, instant MPG indicator, auto up/down pwr windows, auto climate control, (2) frt 12v pwr outlets, pwr heated mirrors, frt & rr variable intermittent wipers, LED Daytime running</i> ¹	\$4,500.00 ¹
RS 4 ¹	Vent visors - stick-on style <i>Weather Tech stick on vent visors, four doors. (\$145 for front driver/passenger door glass only)</i> ¹	\$189.00 ¹
	Front license bracket	NA
N2 ¹	Nitrogen filled tires including spare tire	\$169.00 ¹
	Wheel locks	NA
PF4000 ¹	Optional equipment - specify <i>Port installed hood paint protection (clear plastic)</i> ¹	\$418.00 ¹
WTF ¹	Optional equipment - specify <i>WeatherTech HD molded floor liner front and rear, includes freight and installation.- and - (SAFE-T - Amerex 5lb Fire extinguisher, First Aide Only first aid kit, and King James & Co road triangles \$329)</i> ¹	\$329.00 ¹

VEHICLE:	Prius c (1203)			
DEALER:	ALAN JAY TOYOTA	ALAN JAY TOYOTA	ALAN JAY TOYOTA	ALAN JAY TOYOTA
ZONE:	★ Western	★ Northern	★ Central	★ Southern
BASE PRICE:	\$19,046.00	\$18,796.00	\$18,796.00	\$19,046.00

DTF 4 SDN ¹	Optional equipment - specify <i>Dealer installed SolarGuard deep tint film on all door and rear window glass. - and - (WSTP - add \$49 for SolarGuard windshield strip).</i> ¹	\$279.00 ¹
3BLS ¹	Optional equipment - specify <i>3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping) -or- (LABOR-UNI Labor Rate Hour Labor Rates Based on Single Vehicle Build \$150/hr.)</i> ¹	\$229.00 ¹
806-1206 ¹	Optional equipment - specify <i>600w Xantrex pure sine wave power inverter with two 110V outlets.</i> ¹	\$429.00 ¹
TEMP-TAG ¹	Temporary tag	\$45.25 ¹
TRANS-TAG ¹	Transfer existing registration (must provide tag number) <i>Includes temp tag & two way overnight shipping for signature.</i> ¹	\$198.85 ¹
NEW-TAG ¹	New state tag (specify state, county, city, sheriff, etc.) <i>Includes temp tag & two way overnight shipping for signature.</i> ¹	\$248.33 ¹
2YR ¹	Maintenance Plan - specify <i>Toyota Complimentary Maintenance included for 2 year / 24,000 miles. See Toyota.Fleet.com for details.</i> ¹	Incl. ¹
	Maintenance Plan - specify	NA
	Maintenance Plan - specify	NA
AMW ¹	Warranty - specify <i>All VENDOR INSTALLED aftermarket equipment subject to 1 year parts only warranty FOB Alan Jay Fleet Processing Center, Sebring FL. Reference FSA Contract Terms and Conditions 3.21 - Vendor Installed.</i> ¹	NA ¹
GOLD575 ¹	Warranty - specify <i>Gold 5 yr 75k mile extended warranty (\$0 Deductible)(Non-Emergency Use Vehicles Only) - or - (PC575 - Platinum 5 yr 75k mile extended warranty (\$0 Deductible)(Non-Emergency Use Vehicles Only) \$1831.)</i> ¹	\$1,774.00 ¹
PC6100 ¹	Warranty - specify <i>Platinum 6 yr 100k mile extended warranty (\$0 Deductible)(Non-Emergency Use Vehicles Only)</i> ¹	\$2,436.00 ¹