

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** May 27, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Agreement with Rebuilding Together Broward County, Inc. to provide exterior home improvements, safety upgrades and beautification of properties in designated demonstration block areas.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
  - 2) Type of Agreement – Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest** pursuant to Section 38.41(C)(9) which requires a 5/7ths vote.
  - 4) Term of Contract:
    - a) initial – two years, or the date the project funds are fully disbursed.
    - b) renewals (if any) -no
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – In an amount not to exceed \$500,000.00. Contractor will receive a project delivery fee of \$50,000.00 that will be deducted from the total project funds.
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Yes.
  - 8) Scope of Services – Contractor will assist eligible Hollywood residents with a deferred payment conditional grant to be applied toward the cost of exterior only repairs for specific housing within the described Demonstration Block Areas located within the City. The maximum amount for assistance per eligible homeowner is \$40,000.00. (See Exhibit “A” of the Agreement for detailed Scope of Services).
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager