



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: September 20, 2018

RE: BLANKET ORDER #: B003185

PRODUCT/SERVICE: Cold Water Meters (Initial Term)

Sunstate Meter & Supply, Inc.V#4669  
Attn: Keith Ellenburg  
14001 West Newberry Road  
Newberry, FL 32669

Telephone Contact: 352-332-7106

Email: [al@sunstatemeter.com](mailto:al@sunstatemeter.com)  
or [keith@sunstatemeter.com](mailto:keith@sunstatemeter.com)

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |                                     |                              |                 |
|-------------------------------------|------------------------------|-----------------|
| <input checked="" type="checkbox"/> | FORMAL BID # F-4595-18-RL    | DATED: 7/9/2018 |
| <input type="checkbox"/>            | INFORMAL BID #               | DATED:          |
| <input type="checkbox"/>            | RENEWAL OF FORMAL BID #      | DATED:          |
| <input type="checkbox"/>            | EXTENSION OF FORMAL BID/RFP# | DATED:          |
| <input type="checkbox"/>            | WRITTEN QUOTATION #:         | DATED:          |
| <input type="checkbox"/>            | VERBAL QUOTATION PER         | DATED:          |
| <input type="checkbox"/>            | STATE OF FLORIDA CONTRACT #  | DATED:          |
| <input type="checkbox"/>            | BROWARD COUNTY BID #         |                 |
| <input type="checkbox"/>            | OTHER: SOLE SOURCE           |                 |

<b>Initial Award Term</b>	<b>9/20/2018 – 9/19/2021</b>
<b>First and Final Renewal Term (Optional)</b>	<b>9/20/2021 – 9/19/2023</b>

\*NOTE – City Reserves the right to exercise Optional Periods.

The estimated annual dollar value is **\$408,344.85**

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

NOTE: Prior to commencement of any work, vendor must supply the City with certificates of insurance meeting the requirements of the Risk Manager and naming the City of Hollywood as additional insured.

The City of Hollywood Departments will issue hard copy orders against this Blanket Purchase Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact Robert Lowery at (954) 921-3552.

c: Public Utilities  
Finance