

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 16, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Acceptance of the 2016 Children's Services Council (CSC)
MOST Grant (Renewal)

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Grant Agreement Renewal
 - 3) Method of Procurement (RFP, bid, etc.) – Grant Application.
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – Four additional one year periods. (this is the third renewal).
 - c) who exercises option to renew – both parties
 - 5) Contract Amount – \$489,362.00 payable to City. Department to provide in-kind services in the amount of 12.5% as matching funds (in an amount not to exceed \$70,251.00).
 - 6) Termination rights – Contract may be terminated without cause by CSC upon no less than 45 days written notice. CSC may also terminate within 24 hours by written notice if funding is unavailable, or for cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services – Grant shall fund Youth Summer Camps at Kay Gaither, Dr. Martin Luther King Jr., Washington Park, and McNicol Community Centers. Grant shall fund After School Program at Kay Gaither Community Center.
 - 9) Other significant provisions –n/a.
- cc: Wazir A. Ishmael, Ph.D., City Manager