

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH SOUTHEASTERN ENGINEERING CONTRACTORS, INC. IN AN AMOUNT UP TO \$2,815,450.00 FOR CONSTRUCTION SERVICES RELATED TO THE LIFT STATION E-09 UPGRADE PROJECT; AND APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER TTH 25-01 WITH TETRA TECH, INC. IN AN AMOUNT UP TO \$195,970.00 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THIS PROJECT.

WHEREAS, Lift Station E-09 was placed in service in 1984, has reached the end of its useful life cycle, and needs to be upgraded; and

WHEREAS, on March 3, 2021, the City Commission passed and adopted Resolution No. R-2021-060, which authorized the appropriate City officials to execute an agreement with Tetra Tech, Inc. for professional engineering services to oversee the design and construction of the Hollywood Beach Utility Improvements Phase 1 Project in an amount up to \$1,377,717.00, which included the design, permitting and bidding of the Lift Station E-09 project; and

WHEREAS, on August 22, 2024, Invitation for Bid No. IFB-234-24-JJ was electronically advertised on OpenGov in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, on October 31, 2024, two bids were received electronically and opened with the following results:

NO.	BIDDER	Annual Price
1	Southeastern Engineering Contractors, Inc.	\$2,815,450.00
2	TLC Diversified, Inc.	\$3,639,000.00

; and

WHEREAS, the Department of Public Utilities (“Department”) and Office of Procurement and Contract Compliance staff thoroughly evaluated the bids for responsiveness and responsibility, and Southeastern Engineering Contractors, Inc. (“Southeastern”) was determined to be the lowest responsive and responsible bidder; and

WHEREAS, on January 8, 2025, a Notice of Intent to Award was posted on the City's website and on OpenGov, and resulted in zero bid protests; and

WHEREAS, Department staff requested a proposal from Tetra Tech to provide construction administration services for the Lift Station E-09 Upgrade project; and

WHEREAS, Tetra Tech submitted a proposal to provide construction administration services in an amount up to \$195,970.00; and

WHEREAS, Department staff evaluated the scope and fee of the proposal, and determined that the negotiated fee is fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute a contract with Southeastern in an amount up to \$2,815,450.00 for the construction of the Lift Station E-09 Upgrade project, and to execute an Authorization to Proceed for Work Order No. TTH 25-01 with Tetra Tech in an amount up to \$195,970.00 for construction administration services for this project; and

WHEREAS, the Department Director and the Chief Procurement Officer further recommend that the City Commission approve and authorize the City Manager, or his designee, to utilize contingency funds reserved for resolving undefined conditions as set forth in the contract, if necessary and justified, in an amount up to \$200,000.00; and

WHEREAS, it is estimated that the period to complete this work will be 12 months from the Notice to Proceed date; and

WHEREAS, funding for this project was included in the amended FY 2025 Capital Improvement Plan, and is available in account number 442.409903.53600.563010.001368.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a contract with Southeastern together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH SOUTHEASTERN ENGINEERING CONTRACTORS, INC. IN AN AMOUNT UP TO \$2,815,450.00 FOR CONSTRUCTION SERVICES RELATED TO THE LIFT STATION E-09 UPGRADE PROJECT; AND APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER TTH 25-01 WITH TETRA TECH, INC. IN AN AMOUNT UP TO \$195,970.00 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THIS PROJECT.

Section 3: That it approves and authorizes the execution, by the appropriate City officials, of an Authorization to Proceed for Work Order Number TTH 25-01 with Tetra Tech, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY