

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 27, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with A.J. Panzarella, LLC d/b/a
Panzarella Waste & Recycling Services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4533-16-RL
 - 4) Term of Contract
 - a) initial – Two years
 - b) renewals (if any) – Two additional two year terms
 - c) who exercises option to renew – Upon mutual agreement of the parties
 - 5) Contract Amount – \$170,400.40
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall dispose of screening and shop waste.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager