

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL ENGINEERING CONSULTING FIRM PROPOSALS TO UPDATE THE CITY'S FLOODPLAIN MANAGEMENT PLAN AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH TETRA TECH, INC., THE HIGHEST-RANKED FIRM.

WHEREAS, the Department of Public Utilities ("Department") maintains the City's Floodplain Management Plan ("FMP"); and

WHEREAS, the Department, on behalf of the City, submitted a Florida Department of Economic Opportunity Community Development Block Grant Mitigation Program ("CDBG-MIT") Grant Program application, and was selected to receive a grant in the amount of \$400,000.00 to update the City's FMP; and

WHEREAS, on September 14, 2021, pursuant to Resolution No. R-2021-235, the City Commission approved and authorized the appropriate City officials to accept the CDBG-MIT grant funds and to execute all agreements and documents to obtain funding; and

WHEREAS, the CDBG-MIT Program Grant Agreements were executed by the FDEO and the City on January 11, 2022; and

WHEREAS, the Department needs to retain professional engineering consultant services to update the FMP; and

WHEREAS, on March 4, 2024, Department and Office of Procurement and Contract Compliance Staff followed procedures established in Florida Statute 287.055, Consultants' Competitive Negotiation Act and the City's Procurement Ordinance, to solicit statements of qualifications via RFQ-065-24-JJ ("RFQ") for the services set forth above; and

WHEREAS, on April 10, 2024, RFQ submissions were opened with packages from the following three firms:

1. Brizaga, Inc
2. Keith
3. Tetra Tech, Inc. ("Tetra"); and

WHEREAS, Procurement assembled a diverse selection committee composed of four in-house qualified professionals; and

WHEREAS, on April 29, 2024, the selection committee met to evaluate and rank the statements of qualifications following the stipulated guidelines in the RFQ packages; and

WHEREAS, the following table describes the results of selection process ranking:

<u>Company</u>	<u>Total Points</u>	<u>Ranking</u>
Tetra	385 Points	First
Keith	328 Points	Second
Brizaga, Inc.	320 Points	Third

; and

WHEREAS, the Department Director and the interim Chief Procurement Officer recommend that the City Commission authorize the appropriate City officials to execute the attached continuing consulting engineering agreement with Tetra, the highest-ranked firm, to provide professional engineering consultant services to update the FMP as set forth above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves the ranking of the firms as follows:

1. Tetra
2. Keith
3. Brizaga

Section 3: That it authorizes appropriate City officials to negotiate and execute a Professional Engineering Consulting Services Agreement with the highest ranked firm, Tetra , in a form acceptable to the City Manager and approved as to form by the City Attorney.

Section 4: That if the appropriate City officials are unable to negotiate an agreement with the highest-ranked firm, they are authorized to terminate negotiations with that firm, and commence negotiations with the next highest-ranked firm, Keith, and execute an agreement, if possible, in accordance with Sections 3 and 4.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY