



CITY OF HOLLYWOOD, FLORIDA

OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

Sole Source Justification Form (Use for Purchases(s) over \$5,000)

Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. *Sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.*

Date February 4, 2025

Department/Office Public Utilities

Division/Area Field Service & AMI

Requestor Bereslore Parrish

Title Storekeeper Supervisor

Phone (954)924-2986

Email bparrish@hollywoodfl.org

1. Requested Vendor Ferguson Enterprises, LLC

Vendor Number 102855

Address 1950 NW 18th Street. Pompano Beach, FL 33069

Contact Person Benjamin (BJ) Jacobs

Title AMR/AMI Specialist East Florida

Phone (561)386-8541

Email Benjamin.Jacobs@ferguson.com

2. Product/Service being requested (be specific). Neptune Cold Water Meters, Registers, Strainers and Spare Parts.

3. Detailed description of the product/service's function and purpose. To track Commercial and Residential Water Service usage throughout The City of Hollywood.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Ferguson Enterprises, LLC is the only authorized distributor of Neptune Meters for the State of Florida.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function. This Division has determined that the Neptune Meters are the most reliable and cost-effective Water Meters for use in determining consumption of Potable Water. The Division has previously used Kent, Badger and Census Meters.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

- ☒ Vendor holds the exclusive rights for the product/service.
- ☒ Vendor is the sole provider of the product/service that has unique characteristics essential to the required function which no other product/service is capable of satisfying.
- ☐ Product is replacing existing product and necessary to maintain warranty or service contract.
- ☐ Product is replacing existing product and is not interchangeable with any other product.
- ☐ Other (Please explain). _____

7. Total cost of the requested product/service? \$600,000.00

8. Total estimated annual (fiscal year) cost of requested product/service? \$600,000.00

Account Number(s) 442.000000.14100.141510.000000.000.000 &
442.400203.53600.552260.000000.000.000

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.


10. Will grant funds be used to pay for the requested product/service? ☐ Yes ☒ No

If yes, please explain _____

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.

DS

 DocuSigned by:
Bereslone Parrish
 6CFBF30CA85450...
 Requestor's Signature
 DocuSigned by:
Vincent Morello
 6385CE2A8EB545E...
 Director's Signature

2/4/2025

Date

2/5/2025

Date