



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **July 3, 2014**

RE: BLANKET ORDER # B002612

PRODUCT/SERVICE: LIQUID OXYGEN FOR WATER  
TREATMENT/WASTE WATER

**Allied Universal Corporation**  
**Attn: Ms. Catherine Guillarmod**  
**3901 NW 115<sup>th</sup> Avenue**  
**Miami, Florida 33178**

Telephone Contact: 305-888-2623  
Fax: 305-463-8369

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |  |        |
|--|--------|
| <input type="checkbox"/> FORMAL BID #  |        |
| <input type="checkbox"/> INFORMAL BID #  | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #   | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP#  | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #   | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER  | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #   | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #  |        |
| <input checked="" type="checkbox"/> OTHER: <b>Cooperative Bid # 2014-009 - City of Margate</b> |        |

The term of this order is **7/3/2014** through **4/16/2015**.

The estimated dollar value is **\$117,750.00**

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities  
Water Treatment Plant  
Finance

CITY OF HOLLYWOOD  
BLANKET PURCHASE ORDERS  
04/17/14 - 04/16/15

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BPO #	B002612	DATE :	06/09/14	START DATE :	04/17/14	END DATE :	04/16/15	CONTRACT # :	COOP 2014-009	MARGAT	
LINE #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	MAX QTY	UNIT PRICE	QTY USED
HAZARDOUS						ACCOUNT #			ACCOUNT NAME		TAX CODE
1	2608	0		FULL	N	298700001903	GA	00000001.0000	00075000.0000	1.57000	00000000.0000
	ALLIED UNIVERSAL CORPORATION			885/00	42.4011.00000.536.005233				Chemical Supplies		
	BPO DESCRIPTION:			SUPPLY AND DELIVERY OF SODIUM							



## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. Box 229045 • ZIP 33022-9045  
PHONE: 954-921-3299 • FAX: 954-921-3086

May 21, 2014

Allied Universal Corporation  
Attn: Ms. Catherine Guillarmod  
3901 NW 115th Avenue  
Miami, Florida 33178

Dear Catherine:

On April 2, 2014 Allied Universal Corporation was awarded City of Margate, Contract # 2014-009 for Supply of Sodium Hydroxide - (Full Truckload), term of contract April 17, 2014 – April 16, 2015.

The City of Hollywood, Procurement Services Division, pursuant to Code of Ordinance 38.40(C)(5) is requesting to piggyback the contract under the terms, conditions and pricing as executed.

If you are willing to honor your terms, conditions and pricing of contract # 2014-009 and allow this piggyback request to the City of Hollywood, please sign below. If you are not willing to do so, please sign appropriately and indicate reason in a separate letter. Should you have any questions or concerns, feel free to contact me directly at 954-921-3552 or email to [isuperville@hollywoodfl.org](mailto:isuperville@hollywoodfl.org).

**Award is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.**

Sincerely,

Ian Superville, Procurement Contracts Officer  
Procurement Services Division

I agree: Catherine Guillarmod  
(Signature)

I disagree: \_\_\_\_\_

Name: CATHERINE GUILLARMOD  
(Typed or Printed)

Date: MAY 21, 2014





**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** May 20, 2014

**FILE:** PR-14-158

**TO:** Steve Joseph, Director, Public Utilities

**VIA:** Joel Wasserman, Director, Procurement Services 

**FROM:** Ian Superville, Procurement Contracts Officer  
Procurement Services 

**SUBJECT:** Blanket Contract for the Supply and Delivery of Sodium Hydroxide – Full Truckload for the Water Treatment Plant – Allied Universal Corporation

**ISSUE:**

Previous contract - B002368 for Key Chemical, Inc. expired April 9, 2014 based upon Cooperative Bid #2012-008 - City of Margate, Florida. A new contract will be established based upon Cooperative Bid # 2014-009 - City of Margate, if it is determined to be in the City's best interest and the vendor agrees to the contract in writing.

**EXPLANATION:**

If you wish to establish this contract, please complete and return this form to my attention along with the attached Contract Evaluation Form.

If you do not want to establish this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply by returning this memo appropriately filled out, signed and dated.

Date: 05-20-14

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:



☒ ESTABLISH the contract under the same terms and conditions. The Budget Account Number to be charged:

42.4011.00000.536.005233 Chemicals.

☐ DO NOT establish this contract. See attached memo explaining the reason(s).

☐ DO NOT establish this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is 25,000 GALS/YR - \$117,750.<sup>00</sup>

By:  5/22/14

Title: Steve Joseph P.E.  
Public Utilities Director

MAY 20 2014

## Time: 11:00AM

[illegible]

CITY OF MARGATE, FLORIDA

RESOLUTION NO. 12-465

A RESOLUTION OF THE CITY OF MARGATE, FLORIDA,  
AWARDING BID NO. 2014-009 FURNISH AND DELIVER  
SODIUM HYDROXIDE 50% BY WEIGHT TO ALLIED  
UNIVERSAL CORPORATION AT A COST OF  
\$1.59/GALLON FOR TRUCKLOAD DELIVERY AND  
\$1.89/GALLON FOR LESS THAN TRUCKLOAD  
DELIVERY, PROVIDING FOR AN INITIAL TERM OF  
CONTRACT FOR ONE (1) YEAR EFFECTIVE APRIL 17,  
2014, WITH OPTIONS TO RENEW FOR AN ADDITIONAL  
TWO (2) ONE (1) YEAR TERM; PROVIDING FOR  
AVAILABILITY OF FUNDING

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF  
MARGATE, FLORIDA:


SECTION 1: That the City Commission of the City of  
Margate hereby approves the award of Bid No. 2014-009, Furnish  
and Deliver Sodium Hydroxide 50% by Weight to Allied Universal  
Corporation at a cost of \$1.59/gallon for truckload delivery and  
\$1.89/gallon for less than truckload delivery for an initial  
term of contract for one (1) year commencing on April 17, 2014,  
with options to renew for an additional two (2) one (1) year  
terms. City of Margate is the lead agency for the Southeast  
Florida Governmental Purchasing Cooperative Group.


SECTION 2: That the Mayor and City Manager are hereby  
authorized and directed to execute a contract and/or purchase  
order for same.

SECTION 3: That this Resolution shall become  
effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS 2nd day of April 2014

ATTEST:

  
JOSEPH J. KAVANAGH  
CITY CLERK

  
LESA PEERMAN  
MAYOR

RECORD OF VOTE

Talerico	<u>Yes</u>
Donahue	<u>Yes</u>
Ruzzano	<u>Yes</u>
Simone	<u>Yes</u>
Peerman	<u>Yes</u>



3901 NW 115 Avenue  
Miami, Florida 33178  
305-888-2623 office  
305-463-8369 fax


RESOLVED that Catherine Guillarmod, Executive Administrator for Allied Universal Corporation, be authorized to sign and submit the Contract of this corporation for the following project:

Supply of Sodium Hydroxide for the City of Margate Co-Op Bid No. 2014-009.

This bid or proposal shall include any other certificate of certification, which may be required by general municipal, state, or federal law(s). Such inclusion shall be the act and deed of this corporation, and for any inaccuracies or misstatements in such certificates or certifications this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Allied Universal Corporation at the meeting of its Board of Directors held on the 4<sup>th</sup> day of December 2013.

(Seal of Corporation)

  
Jim Falmer, President - CEO

3901 NW 115 Avenue  
Miami, Florida 33178  
305-888-2623

9501 Rangeline Road  
Ft. Pierce, Florida 34987  
772-464-6195

30 Neil Gunn Drive  
Ellisville, MS 39327  
601-477-2550

5215 W. Tyson Avenue  
Tampa, Florida 33611  
813-832-4868

8350 NW 115 Avenue  
Miami, Florida 33168  
305-888-2623

203 SCM Road  
Brunswick, GA 31525  
912-267-6400

1405 Possum Hollow Road  
Ranger, GA 31734  
706-374-7377

2100 Port Road  
West Memphis, AR 72301  
870-732-3407



6. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm or corporation to refrain from bidding and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

To all the foregoing, and including all Bid Schedule(s) and Information Required of Bidder contained in this Bid Form, said Bidder further agrees to complete the WORK required under the Contract Documents within the Contract Time stipulated in said Contract Documents, and to accept in full payment thereof the Contract Price based on the Total Bid Price(s) named in the aforementioned Bidding Schedule(s).

NAME OF FIRM: Allied Universal Corporation

ADDRESS: 3901 NW 115 Ave., Miami, FL 33178

NAME OF SIGNER: Catherine Guillarmod  
(Print or Type)

TITLE OF SIGNER: Executive Administrator

SIGNATURE: *Catherine Guillarmod* DATE: 03-13-14

TELEPHONE NO: 305-888-2623 FACSIMILE NO. 305-463-8369

E-MAIL ADDRESS: cathieg@allieduniversal.com

BID NO. 2014-009

The successful Contractor(s) shall be responsible for advising the responsible issuing agency of any entities referenced in the award, who may fail to place orders under this contract.

MUNICIPALITIES AND OTHER GOVERNMENTAL AGENCIES WHICH ARE NOT MEMBERS OF THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP ARE STRICTLY PROHIBITED FROM UTILIZING ANY CONTRACT OR PURCHASE ORDER RESULTING FROM THIS BID AWARD. HOWEVER, OTHER SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING CO-OP MEMBERS MAY PARTICIPATE IN THIS CONTRACT FOR NEW USAGE, DURING THE CONTRACT TERM, OR ON ANY CONTRACT EXTENSION TERM, IF APPROVED BY THE LEAD AGENCY. NEW CO-OP MEMBERS MAY PARTICIPATE IN ANY CONTRACT ON ACCEPTANCE AND APPROVAL BY THE LEAD AGENCY. (Refer to listing of current Co-op Members attached.)

Any problem with participating agencies referenced in this award will be brought to the attention of the lead agency, City of Margate.

This cover letter is considered an integral part of the Invitation to Bid documents and any resultant award and shall be included by reference into any contract.

Very truly yours,

Patricia Greenstein  
Purchasing Manager  
City of Margate

ACKNOWLEDGED BY:

Allied Universal Corp.

\_\_\_\_\_  
Company Name

Catherine Guillarmod  
Authorized Signature and Title

Date: 03-13-14

Catherine Guillarmod, Executive Administrator

Catherine Guillarmod  
Printed Name

BID PROPOSAL FORM BID NO. 2014-009

BID TO: CITY COMMISSION  
CITY OF MARGATE

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the OWNER in the form included in the Contract Documents to perform the WORK as specified or indicated in said Contract Documents entitled:

FURNISH AND DELIVER SODIUM HYDROXIDE  
BID NO. 2014-009

2. Bidder accepts all of the terms and conditions of the Contract Documents, including without limitation those in the Notice Inviting Bids and Instructions to Bidders, dealing with the disposition of the Bid Security.

3. The Bid will remain open for the period stated in the Notice Inviting Bids unless otherwise required by law. Bidder will enter into an Agreement within the time and in the manner required in the Notice Inviting Bids and the Instructions to Bidders, and will furnish the insurance certificates, Payment Bond and Performance Bond required by the Contract Documents.

4. It is the Contractor's responsibility to contact the City prior to the bid opening to determine if any addenda have been issued on the project. Bidder has examined copies of all the Contract Documents including the following addenda (receipt of all of which is acknowledged):

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

5. Bidder has familiarized itself with the nature and extent of the Contract Documents, WORK, site, locality where the WORK is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations), and the conditions affecting cost, progress or performance of the WORK and has made such independent investigations as Bidder deems necessary.

VENDOR NAME: Allied Universal Corporation

SCHEDULE OF BID PRICES – BID NO. 2014-009

TO: CITY COMMISSION

CITY OF MARGATE

(Please fill in all blanks and return with your proposal.)

In accordance with your request for proposals and the specifications contained herein, the undersigned proposes the following:

\*\*\*\*\*

<u>DESCRIPTION</u>	<u>COST</u>
TOTAL COST PER GALLON OF SODIUM HYDROXIDE DELIVERED – TRUCKLOAD (OVER 3500 GAL)	\$ 1.57 /GAL
TOTAL COST PER GALLON OF SODIUM HYDROXIDE DELIVERED – LESS THAN TRUCKLOAD	\$ 1.89 /GAL
Per Bid Specifications	

Minimum ordering amount 400 gals (not less than 400 gal)

\*\*\*\*\*

ALL BIDS MUST BE SIGNED WITH THE VENDOR NAME AND BY AN OFFICER OR EMPLOYEE HAVING THE AUTHORITY TO BIND THE COMPANY OR FIRM BY SIGNATURE.

MATERIAL SAFETY DATA SHEETS ENCLOSED? YES ☒ NO ☐

SPECIFICATION SHEETS/BROCHURES? YES ☒ NO ☐

HAVE YOUR INSURANCE REPRESENTATIVE REVIEW THE SAMPLE INSURANCE CERTIFICATE TO ENSURE COMPLIANCE.

WILL YOUR FIRM ACCEPT PAYMENT VIA A CITY OF MARGATE PROCUREMENT CARD?

PLEASE CIRCLE ONE YES NO

VENDOR NAME Allied Universal Corp.



## **Southeast Florida Governmental Purchasing Cooperative Group**

### **CONTRACT AWARD**

Please complete each of the applicable gray boxes and submit with bid documents and applicable award notices and tabulations to [lpiper@myboca.us](mailto:lpiper@myboca.us) for placement on the NIGP SE FL Florida Website Coop Contract page.

**BID/RFP NO.:** 2014-009

**DESCRIPTION/TITLE:** Furnish and Deliver Sodium Hydroxide 50% by Weight

**INITIAL CONTRACT TERM:** Starts: April 17, 2014 Ends: April 16, 2015

**RENEWAL TERMS OF CONTRACT:** 2 RENEWAL OPTIONS FOR 1 year  
(Number of renewals) (period of time)

#### **SECTION #1 - VENDOR AWARD**

**Vendor Name:** Allied Universal Corporation  
**Vendor Address:** 3901 NW 115 Avenue, Miami, FL 33178  
**Contact:** Catherine Guillarmod, Executive Administrator  
**Phone:** 305-888-2623 **Fax:** 305-463-8369  
**Cell/Pager:** N/A **Email Address:** [cathieg@allieduniversal.com](mailto:cathieg@allieduniversal.com)  
**Website:** [www.allieduniversal.com](http://www.allieduniversal.com)  
**FEIN:**

#### **SECTION #2 – AWARD/BACKGROUND INFORMATION**

**Award Date:** April 2, 2014 **Resolution/Agenda Item No.:** 12-465  
**Insurance Required:** Yes  
**Performance Bond Required:** No

#### **SECTION #3 - LEAD AGENCY**

**Agency Name:** City of Margate  
**Agency Address:** 5790 Margate Blvd., Margate, FL 33063  
**Agency Contact:** Patricia Greenstein  
**Telephone:** 954-935-5355 **Facsimile:** 954-935-5258  
**Email:** [pgreenstein@margatefl.com](mailto:pgreenstein@margatefl.com) with copy to [purchase@margatefl.com](mailto:purchase@margatefl.com)

The original Resolution 12-465 had a scrivener's error that was passed by the Margate City Commission on April 2, 2014. The Margate City Commission approved the cost of \$1.57/gallon for Sodium Hydroxide 50% by weight for truckload delivery.

CITY OF MARGATE, FLORIDA

RESOLUTION NO. 12-465

A RESOLUTION OF THE CITY OF MARGATE, FLORIDA, AWARDED BID NO. 2014-009 FURNISH AND DELIVER SODIUM HYDROXIDE 50% BY WEIGHT TO ALLIED UNIVERSAL CORPORATION AT A COST OF \$1.57/GALLON FOR TRUCKLOAD DELIVERY AND \$1.89/GALLON FOR LESS THAN TRUCKLOAD DELIVERY, PROVIDING FOR AN INITIAL TERM OF CONTRACT FOR ONE (1) YEAR EFFECTIVE APRIL 17, 2014, WITH OPTIONS TO RENEW FOR AN ADDITIONAL TWO (2) ONE (1) YEAR TERMS; PROVIDING FOR AVAILABILITY OF FUNDING

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BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MARGATE, FLORIDA:


SECTION 1: That the City Commission of the City of Margate hereby approves the award of Bid No. 2014-009, Furnish and Deliver Sodium Hydroxide 50% by Weight to Allied Universal Corporation at a cost of \$1.57/gallon for truckload delivery and \$1.89/gallon for less than truckload delivery for an initial term of contract for one (1) year commencing on April 17, 2014, with options to renew for an additional two (2) one (1) year terms. City of Margate is the lead agency for the Southeast Florida Governmental Purchasing Cooperative Group.


SECTION 2: That the Mayor and City Manager are hereby authorized and directed to execute a contract and/or purchase order for same.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS 2<sup>ND</sup> day of April 2014.

ATTEST:

  
\_\_\_\_\_  
JOSEPH J. KAVANAGH  
CITY CLERK

  
\_\_\_\_\_  
LESA PEERMAN  
MAYOR

RECORD OF VOTE

Talerico	Yes
Donahue	Yes
Ruzzano	Yes
Simone	Yes
Peerman	Yes

CITY OF MARGATE, FLORIDA

RESOLUTION NO. 12-465

A RESOLUTION OF THE CITY OF MARGATE, FLORIDA, AWARDING BID NO. 2014-009 FURNISH AND DELIVER SODIUM HYDROXIDE 50% BY WEIGHT TO ALLIED UNIVERSAL CORPORATION AT A COST OF \$1.59/GALLON FOR TRUCKLOAD DELIVERY AND \$1.89/GALLON FOR LESS THAN TRUCKLOAD DELIVERY, PROVIDING FOR AN INITIAL TERM OF CONTRACT FOR ONE (1) YEAR EFFECTIVE APRIL 17, 2014, WITH OPTIONS TO RENEW FOR AN ADDITIONAL TWO (2) ONE (1) YEAR TERM; PROVIDING FOR AVAILABILITY OF FUNDING

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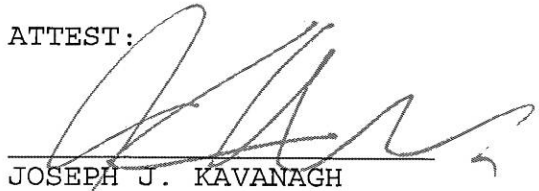
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SECTION 3: That this Resolution shall become effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS 2nd day of April 2014.



ATTEST:

  
JOSEPH J. KAVANAGH  
CITY CLERK

  
LESA PEERMAN  
MAYOR

RECORD OF VOTE

Talerico	<u>Yes</u>
Donahue	<u>Yes</u>
Ruzzano	<u>Yes</u>
Simone	<u>Yes</u>
Peerman	<u>Yes</u>