

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A PURCHASE ORDER TO AUTOCAR TRUCK FOR THE PURCHASE OF A KALMAR OTTAWA T2 YARD SPOTTER TRUCK IN AN AMOUNT UP TO \$137,847.00.

WHEREAS the Department of Public Utilities ("Department") desires to purchase a Kalmar Ottawa T2 Yard Spotter Truck ("Yard Spotter") to move full and empty tractor trailers to and from the Biosolids Stabilization Facility's finished solids loading area at the Southern Regional Wastewater Treatment Plant, which is an essential step in the wastewater treatment process; and

WHEREAS, the Department worked with the Office of Procurement and Contract Compliance ("Procurement") to prepare a bid to solicit qualified and experienced vendors for the supply and delivery of a Yard Spotter; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s) after due public notice inviting bids or proposals; and

WHEREAS, on November 20, 2024, Invitation for Bid IFB-256-25-JJ ("IFB") was electronically advertised on OpenGov.com to solicit the desired equipment in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, the IFB resulted in proposals from the following firm by the response due date of December 19, 2024:

<u>Bidder</u>	<u>Price</u>
Autocar Truck	\$137,847.00

; and

WHEREAS, Department and Procurement staff thoroughly evaluated the bid for responsiveness and responsibility and Autocar Truck ("Autocar") was determined to be the lowest responsive and responsible bidder and therefore provide the best value to the City; and

WHEREAS, on January 7, 2025, a Notice of Intent to Award to Autocar was posted and resulted in zero bid protests; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the Issuance of a Purchase Order to Autocar for the purchase of a Yard Spotter in an amount not to exceed \$137,847.00; and

WHEREAS, the amount of \$137,847.00 is based on a unit price of \$129,997.00 for the Yard Spotter plus delivery charges of \$7,850.00; and

WHEREAS, funding for the Purchase Order is available in account number 442.400601.53600.546301.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a Purchase Order to Autocar, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DAMARIS HENLON  
INTERIM CITY ATTORNEY