

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** September 5, 2017  
**FROM:** Alan Fallik, Acting City Attorney  
**SUBJECT:** Proposed Professional Services Agreement with Hazen and Sawyer, P.C.,  
Brown and Caldwell Corporation, Black and Veatch, and Arcadis U.S.,  
Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Professional Services Agreement for General Engineering Consultant Services
  - 3) Method of Procurement (RFP, bid, etc.) – Florida Statute 287.055, Consultants Competitive Negotiation Act
  - 4) Term of Contract
    - a) initial – This Agreement shall be a continuing service Agreement. The term of this Agreement shall be for a period of four (4) years.
    - b) renewals (if any) – CITY shall have the option to renew this Agreement for two additional two (2) year periods.
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – – The amount for each task will be negotiated at the time
  - 6) Termination Rights – City may terminate for cause. Upon seven days' written notice to the CONTRACTOR the CITY may, without cause and without prejudice to any other right or remedy, elect to abandon the work and terminate the Contract. In such case the CONTRACTOR shall be paid for all work executed and any expense sustained plus reasonable termination expenses, which will include, but not be limited to, direct, indirect and consequential costs (including, but not limited to, fees and charges of engineers, architects, attorneys and other professionals and court and arbitration costs).
  - 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
  - 8) Scope of Services – Consultant shall provide Professional Services for General Engineering Consultant Services for the water treatment plant and waste water treatment plant projects.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager