



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **April 6, 2014**

RE: BLANKET ORDER # **B002197**

PRODUCT/SERVICE: **Disposal of Municipal
Water Treatment Plant Catalyst Sand and
Lime Sludge**

**Peter Hernandez
Govea Trucking, Inc.
P.O. Box 7448
Hollywood, FL 33081**

Telephone Contact: 954-931-2090 Cell/954-9798
FAX: 954-239-5739

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|---|--------|
| <input type="checkbox"/> FORMAL BID # | |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input checked="" type="checkbox"/> RENEWAL OF FORMAL BID # F-4210-10-RD | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input type="checkbox"/> OTHER: | |

The term of this order is **4/07/2014** through **4/06/2016**.

The estimated dollar value is **\$59,000.00 per year**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities
Water Treatment Plant
Finance

**CITY OF HOLLYWOOD, FLORIDA****PROCUREMENT SERVICES DIVISION**

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. Box 229045 • Zip 33022-9045
PHONE: 954-921-3299 • FAX: 954-921-3086

January 7, 2014

Peter Hernandez
Govea Trucking
P.O. Box 7448
Hollywood, FL 33081

1/24/14
2nd
Request

Dear Mr. Hernandez:

Our Agreement for Disposal of Municipal Water Treatment Plant Catalyst Sand and Lime Sludge for the Department of Public Utilities based upon Bid F-4210-10-RD, Blanket Purchase Order B002197, expires on April 6, 2014.

The Procurement Services Division would like to renew the agreement for a two (2) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002197 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always, please call me at 954-921-3552 or e-mail to isuperville@hollywoodfl.org if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

Ian Superville, Procurement Contracts Officer
Procurement Services Division

I agree: _____

(Signature)

I disagree: _____

Name: _____

(Typed or Printed)

Date: _____



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DEC 27 2013

DATE: December 20, 2013

FILE: PR-14-047

TO: Steve Joseph, Director, Public Utilities

FROM: Ian Superville, Procurement Contracts Officer
Procurement Services *IS*

SUBJECT: Blanket Contract Renewal for Disposal of Municipal Water Treatment Plant catalyst sand and lime sludge – B002197 – Govea Trucking, Inc.

ISSUE:

The current period of the above contract expires April 6, 2014. The contract is renewable for a two (2) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 1-2-14

To: Ian Superville, Procurement Services

The Department of Public Utilities recommend the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42-4011.00762.536.003117.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is 59 K - year per bid Doc.

By: *[Signature]* FOR S. JOSEPH

[Signature] 1-2-14

Title: Steve Joseph P.E.
Public Utilities Director



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: 1-2-14	
Department/Office: Pub. Utilities	Division/Area: 4011
Contact Person: DANDY Aguilar	Title: Superintendent
Contact phone number: 954-967-4280	Contact Email: CAguilars@hollywoodfl.us
Purchase Order/Blanket Purchase Order #: B002197	
Contract Expiration Date: April 6 2014	
Vendor: CHVEA	Contact Person: Peter Hernandez
Contact phone number: 954-962-9798	Contact Email:
Good/Service: SAND/Sludge Handling	Solicitation #: F-AZ10-10-RD

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: STEVE JOSEPH, P.E.

Parviz Akbari
1-2-14

Department/Office Director's Signature: *[Signature]* FOR STEVE JOSEPH

01/03/2014