

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: July 2, 2014

File: BIS 14 – 211

File: TMP-2014-00406

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ENGAGE ANY COMBINATION OF THE THREE (3) HIGHEST RANKED BOND UNDERWRITING FIRMS, TO SERVE AS MEMBERS OF THE CITY OF HOLLYWOOD'S BOND UNDERWRITING TEAMS FOR AN INITIAL PERIOD OF TWO YEARS, WITH TWO OPTIONAL ONE YEAR RENEWAL PERIODS.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to engage and retain the services of certain bond underwriting firms to serve as the Senior Manager and Co-Manager, on a rotating basis, on City bond issues and other related issues. Bond Purchase Agreements will be executed at the time of each bond issuance to formalize the relationship between the City and the selected bond underwriting team members.

Previously, a Notice of Availability was issued on April 1, 2014, by the City requesting proposals from interested, qualified bond underwriting firm via RFP No. 4414-14-RD. In response, the City seventeen (17) proposals from various bond underwriting firms. On May 8, 2014, the submitted proposals were opened, reviewed and evaluated by a committee consisting of three (3) City employees. Upon the initial review of the

proposals, four (4) proposals were deemed as non-responsive to the RFP and, therefore, disqualified. The remaining thirteen (13) proposals were reviewed and scored based upon the criteria established in the RFP. The three (3) highest ranked submissions from bond underwriting firms were determined to have been submitted by Merrill, Lynch, Pierce, Fenner & Smith, Inc.; Citigroup Global Markets; and Raymond James & Associates. The review committee has recommended that City Officials be authorized to engage and retain any combination of the three (3) highest ranked bond underwriting firms to serve as members of the City's bond underwriting team. Selected members of the City's pool of three (3) bond underwriting firms, which may serve as members of a bond underwriting team for a particular bond issuance as determined within the discretion of the City, shall serve for an initial two (2) year term with two (2) optional one (1) year renewal periods.

The costs associated with the fees and other related costs to be paid to the participating members of a bond underwriting team shall be included in the issuance cost of the bond's underwriting.

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