

Department of Development Services
Division of Planning and Urban Design



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DATE: October 15, 2025

TO: George R. Keller, Jr. CPPT
City Manager

DS
AW

VIA: Andria Wingett
Director of Development Services

FROM: Anand Balram
Assistant Director / Chief Planner

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AB

SUBJECT: Notice of Decisions Relating to **Tuesday, October 14, 2025, Historic Preservation Board Meeting.**

The purpose of this notice is to inform the Mayor and City Commission of the opportunity to initiate a City Commission Request for Review (CRR) of a Board decision in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#). The process for a CRR is initiated in one of the following ways: if three or more City Commissioners request a review during City Commission comments at a City Commission meeting, which is within 17 days of the Board's action; or if three or more City Commissioners file a request for review in writing with the City Clerk within 17 days of the Board's action. In any event, a *de novo* hearing shall be set.

A *de novo* hearing for a CRR shall be set no later than the next four City Commission meetings from either the City Commission meeting date where three Commissioners requested such review or no later than the next four City Commission meetings from the date that the City Clerk receives the third Commissioners request. Notice and other requirements of the hearing shall be provided in accordance with [Section 5.6 of the City's Zoning and Land Development Regulations](#).

The said request should be filed with the City Clerk's Office, with a copy forwarded to the Division of Planning & Urban Design of the Development Services Department by **October 31, 2025**.

Please note, the Code requires the City Clerk's Office to receive all CRR's within seventeen (17) days of the date a decision is reached by the Board. As such, CRRs filed after **October 31, 2025**, would not be consistent with the Code and could not be considered. The timeframe for setting a hearing provided herein may be extended by written request of the applicant. Appeal from a final decision of the City Commission shall be to circuit court by filing a petition for *writ of certiorari*.

This memorandum is also available on the City website. In this manner, the public is made aware of action taken by the Board, should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.

2600 Hollywood Boulevard
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

The following summarizes actions taken by the Board. Item #1- #2 below may be considered Quasi-Judicial and may be subject to a CRR.

- 1. FILE NO.:** 25-C-62
APPLICANT: Niclas Pierre
LOCATION: 922 S Northlake Drive
REQUEST: Certificate of Appropriateness of Design for an addition to an existing single-family dwelling located within the Hollywood Lakes Historic District.

STAFF RECOMMENDATION:

Certificate of Appropriateness for Design: Approval

BOARD DECISION:

Certificate of Appropriateness for Design: Approved

- 2. FILE NO.:** 24-C-99
APPLICANT: Sergio Maltoni
LOCATION: 927 Tyler Street
REQUEST: Certificate of Appropriateness of Design for façade alterations to an existing single-family dwelling located within the Hollywood Lakes Historic District.

STAFF RECOMMENDATION:

Certificate of Appropriateness for Design: Approval

BOARD DECISION:

Certificate of Appropriateness for Design: Approved with conditions:

1. If a flat metal tile roof is not utilized, a flat concrete tile roof shall be provided as an acceptable alternative.
2. The design of the front door shall be revised to reflect a more contemporary architectural style consistent with the overall character of the structure.
3. The proportions of the vertical framing elements surrounding the front porch entryway shall be adjusted to achieve symmetry.
4. Additional landscaping shall be incorporated to enhance the visual balance and curb appeal of the property.

cc: Honorable Mayor and City Commissioners
City Manager
City Attorney
Assistant City Managers
Assistant City Attorneys
Civic Affairs Administrator