

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: May 27, 2014

BIS 14-162

File: TMP-2014-00307

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO CANCEL BID NUMBER F-4323-13-IS; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDERS BETWEEN GARDEN OF BEAUTY AND THE CITY OF HOLLYWOOD, NICE & SMOOTH LANDSCAPE, CORP. AND THE CITY OF HOLLYWOOD, SPEEDY VALDES LAWN SERVICE AND THE CITY OF HOLLYWOOD, AND WEED-A-WAY, INC. AND THE CITY OF HOLLYWOOD, FOR CITY-WIDE GROUNDS MAINTENANCE SERVICES IN AN ESTIMATED ANNUAL AMOUNT OF \$247,594.37.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

The Department of Public Works requires multiple contracts for City-Wide Grounds Maintenance Services City-wide for twelve (12) zones identified and set aside to be serviced by local Hollywood vendors.

The Department of Public Works requested that Procurement Services solicit bids for Grounds Maintenance Services to establish blanket purchase order agreements with firm unit pricing.

Pursuant to Section 38.50 of the City of Hollywood Code of Ordinances, the City has determined that this bid shall be set aside for participation by local Hollywood vendors only.

On March 11, 2014, Set-Aside Bid F-4399-14-RD was posted on the City's website and was mailed to sixty-five (65) local Hollywood vendors and the bid was advertised online via the City's website and DemandStar in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1).

Pursuant to Section 38.50(G) no local Hollywood vendor shall receive more than three (3) set-aside bid award contracts in a fiscal year.

Set-Aside Bid number F-4399-14-RD was opened at 3:00 P.M. on March 25, 2014, and resulted in responses from five (5) bidders as follows:

| | Annual Zone Total | | | | |
|--------------------------------|---------------------|---|----------------------------------|---------------------------|----------------------|
| GROUPS MAINTENANCE ZONES | Garden of Beauty | Nice & Smooth Landscape, Corp. | Speedy Valdes Lawn Service | Webb's Landscapi ng | Weed-A- Way, Inc. |
| ZONE 1 | \$23,897.00 | \$24,610.00 | \$41,630.00 | NO BID | \$29,348.00 |
| ZONE 2 | \$29,670.00 | \$23,690.00 | \$57,960.00 | \$40,710.00 | \$37,559.00 |
| ZONE 3 | \$28,290.00 | \$116,610.00 | \$71,530.00 | NO BID | \$38,959.47 |
| ZONE 4 | \$18,699.00 | \$22,080.00 | \$37,375.00 | NO BID | \$33,577.24 |
| ZONE 4A | \$7,560.00 | \$7,560.00 | \$12,600.00 | \$12,420.00 | \$10,619.64 |
| ZONE 5 | \$13,570.00 | \$41,055.00 | \$30,360.00 | NO BID | \$36,616.00 |
| ZONE 5A | \$6,036.00 | \$3,300.00 | \$3,600.00 | NO BID | \$3,587.88 |
| ZONE 6 | \$20,102.00 | \$44,735.00 | \$47,840.00 | NO BID | \$41,469.00 |
| ZONE 7 | \$27,738.00 | \$36,800.00 | \$43,125.00 | \$39,905.00 | \$24,379.77 |
| ZONE 8 | \$6,210.00 | \$12,995.00 | \$18,400.00 | \$21,275.00 | \$12,211.85 |
| ZONE 8A | \$24,660.00 | \$24,120.00 | \$12,960.00 | \$20,700.00 | \$28,620.00 |
| ZONE 9 | \$1,950.00 | \$6,500.00 | \$1,300.00 | \$2,470.00 | \$2,599.74 |
| ZONE 10 | \$17,405.00 | \$34,220.00 | \$13,700.00 | NO BID | \$25,720.00 |
| ZONE 11 | \$1,794.00 | \$5,750.00 | \$1,380.00 | NO BID | \$2,047.00 |
| ZONE 12 | \$33,648.00 | \$56,520.00 | INCOMPLETE | NO BID | \$28,869.60 |

The bids submitted by Garden of Beauty, Nice & Smooth Landscape, Corp., Speedy Valdes Lawn Service, Webb's Landscaping and Weed-A Way, Inc. were all determined to be responsive and responsible.

Garden of Beauty, Nice & Smooth Landscape, Corp., Speedy Valdes Lawn Service, Webb's Landscaping and Weed-A-Way, Inc. are currently providing grounds maintenance services to the City in a satisfactory manner.

The initial term of these agreements shall be for a three (3) year period with the right to renew for two (2) additional two (2) year periods subject to vendor acceptance, satisfactory performance and the determination that renewal will be in the best interest of the City.

The bid states that there are twelve (12) zones listed on the pricing pages and each zone has multiple service locations which require bid pricing to be provided.

The Total Bid for each Zone Annual Cost will be the basis of award and bidders must provide firm bid pricing for all locations within a zone to be considered for award.

It is the recommendation of the Director of Public Works and the Director of Procurement Services that the City Commission approve the award of the attached blanket purchase orders to Garden of Beauty (Zones 3,5 & 6), Nice & Smooth Landscape, Corp. (Zones 1,2 & 4), Speedy Valdes Lawn Service (Zones 8,9 & 10) and Weed-A-Way, Inc. (Zones 7,11 & 12) the lowest responsive, responsible bidders for Set-Aside Grounds Maintenance Services, for a period of three (3) years with an option to renew for two (2) additional two (2) year periods for an estimated annual expenditure of \$247,594.37.

Award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding has been provided in the fiscal year 2014 budget in the Public Works Maintenance – Right of Way Account Number 01.5171.00481.541.005229 and Chemical Account Number 01.5171.00481.541.005233, and will be provided for in subsequent fiscal years.

PREPARED BY: Neesha Bajere
Management & Budget Analyst

APPROVED BY: Mirtha Dziedzic
Assistant Director, Budget and Financial Services