

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** March 17, 2016

**FROM:** Jeffrey P. Sheffel  
City Attorney

**SUBJECT:** Proposed Renewal of the Management Agreement with Gulfstream Sailing Club for the continued use of Sailor's Point to provide sailing programs.

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I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved - Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Management Agreement
- 3) Method of Procurement (RFP, bid, etc.) - n/a
- 4) Term of Contract -
  - a) initial – 5 years.
  - b) renewals (if any) – yes, for 3 additional two year terms. **This is the second renewal for a 2 year period.**
  - c) who exercises option to renew – mutual agreement
- 5) Contract Amount - n/a
- 6) Termination rights - Parties may terminate with or without cause on 90 days written notice.
- 7) Indemnity/Insurance Requirements - Gulfstream Sailing Club provides insurance and indemnifies City.
- 8) Scope of Services - Gulfstream Sailing Club utilizes the property known as “Sailor’s Point” to provide a sailing program to both residents and non-residents.
- 9) City’s prior experience with Vendor (if any) – Since 1992.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager