

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** August 19, 2014

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Agreements with Becker & Poliakoff, Sayfie Law Firm, and Gray Robinson for State and Local Lobbying Services

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Parking & Intergovernmental Affairs
- 2) Type of Agreement – Legislative Agreement
- 3) Method of Procurement (RFP, bid, etc.) – RFP
- 4) Term of Contract
  - a) initial – 3 yrs.
  - b) renewals (if any) – Two 1-yr. renewal terms.
  - c) who exercises option to renew – Renewal requires the approval of both parties.
- 5) Contract Amount – \$50,000 per year for Becker & Poliakoff and Gray Robinson and \$48,000 per year for Sayfie Law Firm.
- 6) Termination rights – The city can terminate without cause by giving 30 days' notice.
- 7) Indemnity/Insurance Requirements – Vendors will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide state and/or local lobbying services to the City.
- 9) Other significant provisions – None.

cc: Cathy Swanson-Rivenbark, City Manager