

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A BLANKET PURCHASE AGREEMENT WITH ENVIRONMENTAL PRODUCTS GROUP, INC. FOR MAINTENANCE, REPAIRS, AND PARTS FOR FOUR VACTOR TRUCKS AND A SEWER INSPECTION TV TRUCK IN AN ANNUAL AMOUNT UP TO \$200,000.00 FOR THE PERIOD FROM NOVEMBER 20, 2024 TO SEPTEMBER 30, 2026, IN ACCORDANCE WITH SECTION 38.41(C)(2) OF THE PROCUREMENT CODE. (SOLE SOURCE)

WHEREAS, the Department of Public Utilities (“Department”) needs to purchase parts, maintenance and repair services for specialized vehicles, including four Vactor trucks and a sewer inspection TV Truck, which are used for sewer, water, and stormwater system maintenance and repair projects; and

WHEREAS, the original equipment manufacturer has designated Environmental Products Group (“EPG”) as the sole source supplier of parts and services for the equipment; and

WHEREAS, Notice to Sole Source Number NTSS-240-24 was posted electronically on OpenGov from September 24, 2024 through October 3, 2024, and received no inquiries; and

WHEREAS, the purchase of parts, maintenance, and repairs for these vehicles will take place from November 20, 2024 through September 30, 2026, in an annual amount up to \$200,000.00; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the execution of a Blanket Purchase Agreement (“BPA”) with EPG for the aforementioned specialized vehicle maintenance and repairs in an annual amount up to \$200,000.00; and

WHEREAS, Section 38.41(C)(2) of the City’s Procurement Code exempts sole-source goods, supplies, materials, equipment, and services, such as unique, patented, or franchised goods, supplies, materials, equipment, or services, from the competitive bid requirements if the Chief Procurement Officer determines after conducting a good faith review of available sources that the particular supply or service is available from one source; and

WHEREAS, a portion of the funding for the Blanket Purchase Agreement is available in the FY 2025 Operating Budget in account numbers 442.400201.53600.531170.000000.000.000 and 442.400201.53600.552250.000000.000.000, and will be requested in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the proposed BPA with EPG, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY