

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW THE ATTACHED BLANKET PURCHASE ORDER BETWEEN CATHEDRAL CORPORATION AND THE CITY OF HOLLYWOOD, FOR UTILITY BILL PRINTING AND MAILING SERVICES, FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$265,000.00.

WHEREAS, the Department of Public Utilities requires a qualified firm to provide billing services such as the monthly printing of approximately 40,000 utility bills, folding, envelope stuffing and mailing of customer statements along with other desired inserts; and

WHEREAS, Hernando County approved the award of Bid Number 13-T060/TKB for billing services to the lowest responsive, responsible vendor, Advanced Xerographics Imaging Systems, Inc., d/b/a Axis Inc. for a two (2) year period with renewal options for three (3) additional one (1) year periods; and

WHEREAS, Hernando County approved the first one (1) year renewal option in January of 2015; and

WHEREAS, Cathedral Corporation acquired Advanced Xerographics Imaging Systems, Inc., d/b/a Axis, Inc. and assumed all rights, title and interest in contracts and agreements between Axis, Inc. in July of 2015; and

WHEREAS, Hernando County approved the second one (1) year renewal option in December of 2015; and

WHEREAS, Hernando County approved the third and final one (1) year renewal option on February 8, 2017; and

WHEREAS, Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, on October 1, 2014, the City Commission of Hollywood passed and adopted Resolution Number R-2014-287 which authorized the issuance of blanket purchase order number B002642, in accordance with Hernando County Bid Number 13-T060/TKB; and

WHEREAS, Section 38.48(C)(1) of the Purchasing Ordinance provides that when a contract entered into by the city pursuant to City Commission approval provides for one or more renewals by affirmative action of the city and the estimated annual cost of a renewal of the contract does not exceed \$250,000.00, the Director shall have the authority to recommend to the City Manager approval or rejection of the renewal if it is the first, second, or third renewal of the contract, but only the City Commission is authorized to approve any subsequent renewal, and

WHEREAS, the City of Hollywood, exercised the first renewal period on August 8, 2016 via City Manager Memo Number PR-16-275 which provided an expiration date of March 31, 2017; and

WHEREAS, the Director of Public Utilities and the Director of Procurement & Contract Compliance recommend that the City Commission approve the renewal of the attached Blanket Purchase Order to Cathedral Corporation for utility bill printing and mailing services for a one (1) year period in an estimated annual amount of \$265,000.00; and

WHEREAS, Section 38.48 (C) (1) of the Purchasing Ordinance provides that, when a contract entered into by the city pursuant to City Commission approval provides for one or more renewals by affirmative action of the city and the estimated annual cost of a renewal exceeds \$250,000.00, only the City Commission is authorized to approve such renewals; and

WHEREAS, funding for the attached blanket purchase order is included in the fiscal year 2017 budget in the Department of Public Utilities Account Number: 42.4003.00000.536.004201 and funding will be requested in subsequent fiscal years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached Blanket Purchase Order between Cathedral Corporation, and the City of Hollywood, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW THE ATTACHED BLANKET PURCHASE ORDER BETWEEN CATHEDRAL CORPORATION AND THE CITY OF HOLLYWOOD, FOR UTILITY BILL PRINTING AND MAILING SERVICES

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Hollywood, Florida, only.

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JEFFREY P. SHEFFEL, CITY ATTORNEY