



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: March 20, 2017 **FILE:** PR-17-095
TO: Sylvia Glazer, Director, Public Works
FROM: Linda Silvey, Procurement Contracts Officer
Procurement Services *LS*
SUBJECT: Blanket Contract Expiration of blanket purchase order B002615 with Macmillan Oil for Unleaded Gasoline and Diesel Fuel

ISSUE:

The current period of the above blanket purchase order contract expires on March 31, 2017. The contract agreement was based upon a Cooperative Purchasing Agreement, which had no renewal options.

EXPLANATION:

The City participated in the Southeast Florida Governmental Purchasing Group RFP E-13-17, with the City of Pompano Beach as lead agency, for Unleaded Gasoline and Diesel Fuel.

On March 14, 2017 the City of Pompano Beach, Florida awarded a Cooperative Contract for RFP E-13-17 for Unleaded Gasoline and Diesel Fuel to Port Consolidated, Inc. for an initial three (3) year term with the option to renew for one (1) additional two (2) year term.

See the options below.

RECOMMENDATION:

Please reply to Procurement as soon as possible by returning this memo appropriately filled out, signed and dated.

Date: 3/29/17 To: Linda, Procurement Services

The Director of Public Works recommends the following:

- Establish a new contract. See the attached completed Procurement Services Form. (If applicable) The Budget Account Number to be charged is 57.5101.00102.590.005211, 57.5101.00105.590.005211, 57.5101.00109.590.005211, 57.5112.00000.590.005211
 DO NOT prepare a replacement contract (items/services no longer needed).

Estimated annual usage/expenditure is \$1,850,500.00
By: *Linda Silvey* Title: Public Works Director