

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 17, 2017
FROM: Alan Fallik, Acting City Attorney
SUBJECT: Proposed Authorization to Proceed for Work Order No. ARC-17-02 with Arcadis U.S., Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Work Order No. ARC-17-02 pursuant to Professional Services Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Florida Statute 287.055, Consultants Competitive Negotiation Act
 - 4) Term of Contract
 - a) initial – 4 year term
 - b) renewals (if any) – City has the option to renew for two additional two year periods.
 - c) who exercises option to renew – Mutual agreement of the parties.
 - 5) Contract Amount – \$431,590.00
 - 6) Termination rights – City may terminate for cause. Upon seven days’ written notice to the Contractor the City may, without cause and without prejudice to any other right or remedy, elect to abandon the work and terminate the Contract.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide construction administration services for the Water Treatment Plant High Service Pump Station Upgrade project.
 - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager