



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **January 21, 2016**

RE: **BLANKET ORDER #: B002828**

PRODUCT/SERVICE: **Janitorial Services at the Beach Restrooms and CRA Offices**

Delta Property Maintenance, Inc V#35196
Stacey Nicol
5865 SW 23 Street
West Park, FL 33023

Telephone Contact: 954-367-2413
Fax: 954-367-6357
Email: delta1clean@gmail.com

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | | |
|-------------------------------------|-----------------------------------|----------------|
| <input checked="" type="checkbox"/> | FORMAL BID #: F-4489-16-RL | DATED: 12/8/15 |
| <input type="checkbox"/> | INFORMAL BID # | DATED: |
| <input type="checkbox"/> | RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> | EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> | WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> | VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> | STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> | BROWARD COUNTY BID# | Dated: |
| <input type="checkbox"/> | OTHER: | |

The term of this order **1/25/2016** through **1/24/2018**

Per R-CRA-2016-03

The estimated annual dollar value is **\$71,120.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Robert Lowery** at (954) 921-3552

RL

c: **CRA**
Finance

APPROVED By: *[Signature]* Date: *1/21/16*
Signature

CITY OF HOLLYWOOD
 BLANKET PURCHASE ORDERS
 01/25/16 - 01/24/18

LINE #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	MAX QTY	ACCOUNT NAME	UNIT PRICE	QTY USED	TAX CODE
BPO #	B002828												
DATE :	01/06/16	START DATE :	01/25/16	END DATE :	01/24/18	CONTRACT # :	F-4489-16-RL						
HAZARDOUS													
1	35196	0			N	303100010130	WK	00000001.0000	00000052.0000	CHARNOW	160.00000	00000000.0000	
	DELTA PROPERTY MAINTENANCE, INC 910/39												
	BPO DESCRIPTION: JANITORIAL SERVICES AT THE BEA												
	BPO DESCRIPTION: RESTROOMS AND CRA OFFICES												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: CHARNOW PARK DAILY(7 DAYS/WEEK)												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: PER BID# F-4489-16-RL												
	BPO DESCRIPTION:												
2	35196	0			N	303100010131	WK	00000001.0000	00000052.0000	FILMORE	150.00000	00000000.0000	
	DELTA PROPERTY MAINTENANCE, INC 910/39												
	BPO DESCRIPTION: JANITORIAL SERVICES AT THE BEACH												
	BPO DESCRIPTION: RESTROOMS AND CRA OFFICES												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: FILMORE STREET DAILY(7 DAYS/WEEK)												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: PER BID# F-4489-16-RL												
	BPO DESCRIPTION:												
3	35196	0			N	303100010132	WK	00000001.0000	00000052.0000	TAFT	120.00000	00000000.0000	
	DELTA PROPERTY MAINTENANCE, INC 910/39												
	BPO DESCRIPTION: JANITORIAL SERVICES AT THE BEACH												
	BPO DESCRIPTION: RESTROOMS AND CRA OFFICES												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: TAFT STREET (MARIOTT) DAILY (7												
	BPO DESCRIPTION: DAYS/WEEK)												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: PER BID# F-4489-16-RL												
	BPO DESCRIPTION:												
4	35196	0			N	303100010133	WK	00000001.0000	00000052.0000	KEATING	160.00000	00000000.0000	
	DELTA PROPERTY MAINTENANCE, INC 910/39												
	BPO DESCRIPTION: JANITORIAL SERVICES AT THE BEACH												
	BPO DESCRIPTION: RESTROOMS AND CRA OFFICES												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: KEATING PARK (MAGNOLIA STREET)												
	BPO DESCRIPTION: DAILY(7 DAYS/WEEK)												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: PER BID# F-4489-16-RL												
	BPO DESCRIPTION:												
5	35196	0			N	303100010134	WK	00000001.0000	00000052.0000	HARRY BERRY	160.00000	00000000.0000	
	DELTA PROPERTY MAINTENANCE, INC 910/39												
	BPO DESCRIPTION: JANITORIAL SERVICES AT THE BEACH												
	BPO DESCRIPTION: RESTROOMS AND CRA OFFICES												
	BPO DESCRIPTION:												
	BPO DESCRIPTION: HARRY BERRY PARK (AZALEA STREET)												
	BPO DESCRIPTION: DAILY(7 DAYS/WEEK)												
	BPO DESCRIPTION:												

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
01/25/16 - 01/24/18

BPO DESCRIPTION:	PER BID# F-4489-16-RL				
6	35196	0	TYLER		
	DELTA PROPERTY MAINTENANCE, INC		910/39		
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH				
BPO DESCRIPTION:	RESTROOMS AND CRA OFFICES				
BPO DESCRIPTION:	TYLER STREET DAILY (7 DAYS/WEEK)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
7	35196	0	OFFICE 1		
	DELTA PROPERTY MAINTENANCE, INC		910/39		
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH				
BPO DESCRIPTION:	RESTROOMS AND CRA OFFICES				
BPO DESCRIPTION:	CRA OFFICE (MADISON STREET)				
BPO DESCRIPTION:	INFORMATION CENTER: JOHNSON				
BPO DESCRIPTION:	STREET INFORMATION CENTER (2				
BPO DESCRIPTION:	DAYS/WEEK)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
8	35196	0	OFFICE 2		
	DELTA PROPERTY MAINTENANCE, INC		910/39		
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH				
BPO DESCRIPTION:	RESTROOMS AND CRA OFFICES				
BPO DESCRIPTION:	CRA OFFICE (MADISON STREET)				
BPO DESCRIPTION:	INFORMATION CENTER: MADISON				
BPO DESCRIPTION:	STREET OFFICE (2D AYS/WEEEK)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
9	35196	0	CHARNOW ADD		
	DELTA PROPERTY MAINTENANCE, INC		910/39		
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH				
BPO DESCRIPTION:	AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE -				
BPO DESCRIPTION:	BEACH RESTROOMS (CHARNOW PARK)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
10	35196	0	FILMORE ADD		
	DELTA PROPERTY MAINTENANCE, INC		910/39		
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH				
BPO DESCRIPTION:	AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE -				
BPO DESCRIPTION:	BEACH RESTROOMS (FILMORE STREET)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
11	35196	0	TAFT ADD		
	DELTA PROPERTY MAINTENANCE, INC		910/39		

190.00000 00000000.0000

56.00000 00000000.0000

56.00000 00000000.0000

19.00000 00000000.0000

19.00000 00000000.0000

19.00000 00000000.0000

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
01/25/16 - 01/24/18

BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE - BEACH RESTROOMS (TAFT STREET/MARIOTT)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
12	35196	0	KEATING ADD N 303100010141 HR	00000001.0000 00000144.0000	19.00000 00000000.0000
	DELTA PROPERTY MAINTENANCE, INC 910/39				
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE - BEACH RESTROOMS (KEATING PARK/MAGNOLIA STREET)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
13	35196	0	HARRY ADD N 303100010142 HR	00000001.0000 00000144.0000	19.00000 00000000.0000
	DELTA PROPERTY MAINTENANCE, INC 910/39				
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE - BEACH RESTROOMS (HARRY BERRY PARK/AZALEA STREET)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				
14	35196	0	TYLER ADD N 303100010143 HR	00000001.0000 00000144.0000	19.00000 00000000.0000
	DELTA PROPERTY MAINTENANCE, INC 910/39				
BPO DESCRIPTION:	JANITORIAL SERVICES AT THE BEACH AND CRA OFFICES				
BPO DESCRIPTION:	ADDITIONAL ROUTINE MAINTENANCE - BEACH RESTROOMS (TYLER STREET)				
BPO DESCRIPTION:	PER BID# F-4489-16-RL				

TERMS AND CONDITIONS

The following Terms and Conditions are applicable to this order entered into by and between the City of Hollywood (referred to as Buyer) and Vendor (referred to as Seller).

MODIFICATIONS

This purchase order form, and any other document pertaining to this transaction which has been acknowledged in writing by the Director is a complete and exclusive statement of this order. Accordingly no modification or amendment shall be binding upon the Buyer unless signed by the Director. The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly no modification of these terms and conditions shall be binding upon buyer unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this order, these terms and conditions shall prevail.

ASSIGNMENT

Any assignment of this order or the performance of work hereunder, in whole or in part, is prohibited.

EXCUSABLE DELAYS

The Buyer may grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interests of the Buyer and is due to causes beyond the control of Seller. Such grant must be in writing and made part of the order.

DEFAULT

In the event of default by the Seller, Buyer may procure the articles or services covered by this order from other sources and hold Seller responsible for any excess costs occasioned thereby, in addition to all other available remedies at law or equity.

TERMINATION

Buyer, acting through its City Manager or his/her designee, reserves the right to terminate this order in whole or in part for default (a) if Seller fails to perform in accordance with any of the requirements of this order or (b) if Seller becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Seller under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to Buyer except for completed items delivered and accepted by the Buyer. Seller, will be liable for excess costs of procurement.

F.O.B.

In those cases where F.O.B. point is not Destination, Seller is required to prepay freight charges and list separately on invoice. Collect shipments will not be accepted.

TERMS

By accepting this order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.

INVOICING

Seller must render original invoice to the City of Hollywood, Department of Financial Services, P.O. Box 229045, Hollywood, Florida 33022-9045.

TAX

The City of Hollywood is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall any Seller be authorized to use the City Tax Exemption Number in securing such materials.

RESPONSIBILITY

Responsibility will not be accepted for any goods delivered or services performed unless covered by a duly signed and authorized City of Hollywood order, issued by the Procurement Services Division.

ACCEPTANCE

Sellers acceptance of this order will be presumed unless Seller acknowledges exception, in writing, to Buyer within ten (10) calendar days after date of order.

DELIVERIES

Deliveries are to be made during the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday, excluding holidays, unless otherwise stipulated. Seller shall notify the Buyer of deliveries that require special handling and/or assistance for off-loading. Failure to notify the Buyer concerning this type of delivery will

result in the billing to Seller of any add-on redelivery, storage or handling charges.

INSPECTION

All Commodities delivered on this order are subject to inspection upon receipt by a representative of the Buyer. All rejected commodities shall remain the property of the Seller and will be returned at the Seller's expense.

QUANTITIES

Quantities specified in the order cannot be changed without Buyer approval. Goods shipped in excess of quantity designated may be returned at the Seller's expense.

PAYMENT CHANGES

Payments will be made only to the company and address as set forth on order unless the Seller has requested a change thereto on official company letterhead, signed by an authorized officer of the company.

ANTI-DISCRIMINATION

Sellers doing business with the Buyer are prohibited from discriminating against any employee, applicant or client because of race, creed, color, national origin, sex or age with regard to but not limited to the following: employment practices, rates of pay or other compensations, methods and training selection.

UNIFORM COMMERCIAL CODE

Florida law, including without limitation the Uniform Commercial Code (Chapter 670 – 680, Florida Statutes), shall apply to and supplement the terms and conditions of this order. Venue shall lie in a court of competent jurisdiction in Broward County, Florida.

LEGAL RESPONSIBILITY

By accepting this order, Seller understands and agrees that the items covered herein, or services to be rendered, shall be manufactured, sold or performed in compliance with applicable Federal, State, County and Local laws, ordinances, rules and regulations. Lack of knowledge by the Seller shall in no way be a cause for relief from responsibility.

LIABILITY - COPYRIGHT/PATENT/TRADEMARK

Seller shall save and hold harmless Buyer, its officers, employees and agents from liability for infringement of any United States patent, trademark or copyright for or on account of the use of any product sold to Buyer or used in the performance of this order.

INDEMNIFICATION

Seller shall indemnify, hold harmless and defend Buyer, its officers, employees and agents from and against any and all claims, damages, liability, judgments or causes of action, including costs, expenses and attorney fees, incurred as a result of any error, omission or negligent act by the Seller, its officers, employees, agents, subcontractors or assignees arising out of this order.

OCCUPATIONAL SAFETY AND HEALTH

Seller must comply with requirements under Chapter 442, Florida Statutes, that any toxic substance delivered as a part of this order must be accompanied by a Materials Safety Data Sheet (M.S.D.S.).

REPRESENTATIVE

All parties to this order agree that the representatives named herein are, in fact, bona fide and possess full and complete authority to bind said parties.

PUBLICITY

No endorsement by the City of the product and/or service will be used by Seller in any way, manner or form in product literature or advertising.

INSURANCE

The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and must list the City as an additional insured of this coverage. The Seller must have worker's compensation coverage as required by law. Any exception to the above stated limits or other requirements must be endorsed and approved by the City of Hollywood Risk Manager.

Bid #F-4489-16-RL - Janitorial Services at the Beach Restrooms and CRA Offices - Set-Aside Bid

Creation Date **Oct 29, 2015**
 Start Date **Nov 9, 2015 4:11:55 PM EST**

End Date **Dec 8, 2015 3:00:00 PM EST**
 Awarded Date **Not Yet Awarded**

Delta Property Maintenance, Inc.		\$71,120.00 (14/14 items)		
Bid Contact Stacey Nicol delta1clean@gmail.com Ph 954-367-2413 Fax 954-367-6357		Address 5865 SW 23 STREET WEST PARK, FL 33023		
Qualifications LOCAL VENDOR PREFERENCE				
Agency Notes:		Supplier Notes:		
Item #	Line Item	Unit Price	Qty/Unit	Total Price
F-4489-16-RL-01-01	Beach Restrooms: Janitorial Service/Charnow Park Daily (7 days/ week) - First Offer	\$160.00	52 / week	\$8,320.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-01-02	Beach Restrooms: Janitorial Service/Fillmore Street Daily (7 days/ week) - First Offer	\$150.00	52 / week	\$7,800.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-01-03	Beach Restrooms: Janitorial Service/Taft Street (Mariott) Daily (7 days/ week) - First Offer	\$120.00	52 / week	\$6,240.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-01-04	Beach Restrooms: Janitorial Service/Keating Park (Magnolia Street) Daily (7 days/ week) - First Offer	\$160.00	52 / week	\$8,320.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-01-05	Beach Restrooms: Janitorial Service/Harry Berry Park (Azalea Street) Daily (7 days/ week) - First Offer	\$160.00	52 / week	\$8,320.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-01-06	Beach Restrooms: Janitorial Service/Tyler Street Daily (7 days/ week) - First Offer	\$190.00	52 / week	\$9,880.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
Lot Total: \$48,880.00				
Item #	Line Item	Unit Price	Qty/Unit	Total Price
F-4489-16-RL-02-01	CRA Office (Madison Street) & Information Center: Janitorial Service / Johnson Street Information Center (2 days/ week) - First Offer	\$56.00	52 / week	\$2,912.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-02-02	CRA Office (Madison Street) & Information Center: Janitorial Service / Madison Street Office (2 days/ week) - First Offer	\$56.00	52 / week	\$2,912.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
Lot Total: \$5,824.00				
Item #	Line Item	Unit Price	Qty/Unit	Total Price
F-4489-16-RL-03-01	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Charnow Park) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-03-02	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Fillmore Street) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-03-03	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Taft Street/Mariott) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-03-04	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Keating Park/Magnolia Street) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-03-05	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Harry Berry Park/Azalea Street) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
F-4489-16-RL-03-06	Additional Routine Maintenance - Beach Restrooms: Additional Routine Maintenance (Tyler Street) - First Offer	\$19.00	144 / hour	\$2,736.00
Product Code:		Supplier Product Code:		
Agency Notes:		Supplier Notes:		
Lot Total: \$16,416.00				