

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** January 28, 2025  
**FROM:** Damaris Henlon, Interim General Counsel  
**SUBJECT:** Proposed Blanket Purchase Agreement Trio Development  
(Piggyback contract from Pompano Beach)

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Blanket Purchase Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Section 38.41 (C)(5) of the Code of Ordinances allows the Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference; utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract
  - 4) Term of Contract: 10/1/2025-09/30/2029 (Pompano Beach)  
Initial Award Term: 02/19/2025-09/30/2029  
First Renewal Period: 10/01/2029-09/30/2034
  - 5) Contract Amount –annual amount \$500,000.00
  - 6) Termination Rights –City's Terms and Conditions
  - 7) Indemnity/Insurance Requirements – City's Terms and Conditions
  - 8) Scope of Services –lift station rehabilitation
  - 9) Other Significant Provisions: PA601055/Contract E-04-24
- cc: George R. Keller, Jr. CPPT, City Manager