

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: January 21, 2014

File: BIS 14 – 080

File: TMP-2014-00053

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDERS RENEWING THE AGREEMENTS BETWEEN UNIFIRST CORPORATION AND THE CITY OF HOLLYWOOD FOR UNIFORM RENTAL SERVICE (GROUP I), AND BATH TOWELS, WASH CLOTHS AND WALK OFF MATS (GROUP II), FOR A TWO YEAR PERIODS FOR AN ESTIMATED TOTAL ANNUAL EXPENDITURE OF \$60,000.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to issue blanket purchase orders to the Unifirst Corporation, "Unifirst", from the City of Hollywood renewing the agreements between Unifirst and the City for the supply of various uniforms and other items from the uniform rental service Group I category and bath towels, wash cloths and walk mats from the Group II category for the first of two (2), two (2) year renewals. Previously, the City issued Cooperative Bid Number F-4300-12-RD for Uniform Rental Service as the lead agency for the Southeast Florida Governmental Cooperative Purchasing Group. The bid contained provisions for an initial two (2) year term with two (2) additional two (2) year renewals.

On June 6, 2012, the Hollywood City Commission, pursuant to Resolution R-2012-153, authorized the termination of an agreement with Aramark Uniform Services for bath towels, wash cloths, and walk off mats (Group II) and authorized the issuance of a blanket purchase order to Unifirst for the Group II items previously described. Unifirst has agreed to the first renewal of the agreement upon the same pricing, terms and conditions as in the original agreement. The term of the first renewal will run from February 1, 2014 through January 31, 2016 with an option for one (1) additional two (2) year renewal. The estimated, combined annual expenditures for the services to be provided by Unifirst to the Public Works Department, Public Utilities Department, and the Fire Rescue and Beach Safety Department is \$60,000.00 or \$45,000.00 for Group I uniforms and \$15,000.00 for Group II items.

Funding for the expenditures to be incurred for the balance of FY 2014 has been approved and appropriated as part of the approved FY 2014 Operating Budgets in the Uniform accounts of the respective Departments list above. Funding for expenditures to be incurred during the balance of the first renewal term and for any future renewal of the agreement will be requested as part of the applicable fiscal year's operating budget in the appropriate fiscal year.

PREPARED BY: Kee Juen Eng
Budget Manager

APPROVED BY: Mirtha Dziedzic
Assistant Director Budget and Financial Services