

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL CONSULTING ENGINEERING FIRMS AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE CONSULTING ENGINEERING AGREEMENTS WITH THE FIVE HIGHEST RANKED FIRMS TO PROVIDE ENGINEERING SERVICES RELATED TO MULTIPLE UTILITY PROJECTS.

WHEREAS, the City is responsible for planning, regulating, designing, constructing, operating, and maintaining the water, wastewater, and stormwater systems within the City's utility service area; and

WHEREAS, the Department of Public Utilities ("Department") desires to retain five engineering consulting firms to provide engineering services related to the following water, wastewater, and stormwater projects:

1. Construction Engineering and Inspection ("CEI") services for the Washington Park Utilities Improvements Project
2. CEI services for Sewer Expansion between Buchanan and Fillmore Streets and from North 72nd Avenue to North 70th Way
3. CEI services for implementation of the 4-Log Virus Disinfection Process at the Water Treatment Plant
4. CEI services for Sodium Hypochlorite Disinfection Conversion at the Southern Regional Wastewater Treatment Plant
5. Design and CEI services for the addition of a generator to Lift Station E-8; and

WHEREAS, on August 23, 2023, the Department and the Office of Procurement and Contract Compliance ("Procurement") followed procedures established in Florida Statute Section 287.055, the Consultants' Competitive Negotiation Act ("CCNA"), and the City's Procurement Ordinance to advertise for statements of qualifications via RFQ-118-23-JJ for Design and CEI services for the projects identified above; and

WHEREAS, on October 2, 2023, RFQ-118-23-JJ was opened and Procurement received statements of qualification packages from the following ten firms:

1. Ally Engineering Services, Inc.
2. Arcadis U.S., Inc.
3. BCC Engineering, LLC
4. Calvin, Giordano & Associates, Inc.
5. Craig A. Smith & Associates, LLC
6. Craven, Thompson & Associates, Inc.

7. EAC Consulting, Inc.
8. Kimley-Horn and Associates, Inc.
9. R.J. Behar & Company, Inc.
10. Tetra Tech, Inc.

; and

WHEREAS, Procurement assembled a diverse selection committee composed of five qualified professionals; and

WHEREAS, members of the selection committee met on December 11, 2023 to evaluate the statements of qualifications and rank participating consulting firms; and

WHEREAS, the committee determined that it is in the City's best interest to select five firms to provide Design and CEI services for the capital improvement projects; and

WHEREAS, selection committee members completed the evaluation process after determining that oral presentations were unnecessary, and ranked the firms following the stipulated guidelines in the request for qualifications package; and

WHEREAS, the following table describes the overall and final results of the top five firms ranked from the selection process:

COMPANY	TOTAL SCORE (MAX SCORE 100)	RANKING
Arcadis U.S., Inc.	88.8	1 st
Tetra Tech, Inc.	88.6	2 nd
Craven, Thompson & Associates, Inc.	86.4	3 rd
EAC Consulting, Inc.	83.6	4 th
BCC Engineering, LLC.	83.4	5 th

; and

WHEREAS, professional engineering consulting services will be provided by the selected consulting firms in accordance with the project schedules; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission authorize the appropriate City officials to execute the attached continuing consulting engineering agreements with the five highest-ranked firms to provide Design and CEI services for the projects set forth above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission ranks the top five consulting engineering companies as follows:

1. Arcadis U.S., Inc.
2. Tetra Tech, Inc.
3. Craven Thompson & Associates, Inc.
4. EAC Consulting, Inc.
5. BCC Engineering, LLC

Section 3: That it approves and authorizes the appropriate City officials to execute the attached Professional Services Agreements with the five highest-ranked firms, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 4: That if the negotiated services amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager is authorized to execute the applicable agreement(s), but if the contract amount is above the City Manager's authority, the agreement(s) will be brought back to the City Commission at a later date for consideration and approval.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY