

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 29, 2024

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Issue a Purchase Order to Ten-8 Fire Equipment, Inc. for the purchase of a Pierce Impel Top Mount Pumper.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire Department
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback of Florida Sheriff's Association Bid Number FSA23-VEF17.00.** Section 38.41(C)(5) of the City's Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract.
- 4) Term of Contract
 - a) initial – April 1, 2023 through March 31, 2025
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In the amount of \$913,439.39
- 6) Termination rights – n/a
- 7) Indemnity/Insurance Requirements – COI is acceptable to City's Risk Management
- 8) Scope of Services – Purchase of a Pierce Impel Top Mount Pumper

TERM SHEET FOR TEN-8 PUMPER

9) Other significant provisions – n/a

cc: George Keller, Jr., CPPT, City Manager