

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 16, 2021
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Blanket Purchase Agreement with Zimy Electronics, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment, or services.
- 4) Term of Contract:
 - a) initial – Two year term
 - b) renewals (if any) – none
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$190,000 estimated annual expenditure
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide services for the purchase, installation, repair, maintenance and monitoring services of the citywide fire alarm, burglar alarm and access control systems.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager