

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** 2/25/25

**FROM:** Damaris Henlon, Interim City Attorney

**SUBJECT:** Proposed Contract With Shoreline Foundation, Inc. For Construction Of The Tidal Flooding Mitigation And Shoreline Protection Sites 3, 4, 5, 11, 12, 7, 8, 14, 15 And 16 FDEP 22FRP13; A General Obligation Bond Project, In An Amount Up To \$3,648,808.00.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Design and Construction Management
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – IFB
- 4) Term of Contract:
  - a) initial – 250 calendar days beginning upon the issuance of the notice to proceed
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – up to \$3,648,808.00
- 6) Termination Rights – City’s standard provision for termination for cause and also for convenience.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – The CONTRACTOR shall furnish all labor, materials, and equipment and perform all work in the manner and form provided by the Contract Documents, for: Hollywood Tidal Flooding Mitigation and Shoreline Protection Sites 3,4,5,11,12,7,8,14,15 & 6 FDEP 22FRP13 Invitation for Bids No.: IFB-267-25-WV.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager