

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 19, 2015
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with Zimy Electronics, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(8) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a five-sevenths (5/7) vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.
 - 4) Term of Contract
 - a) initial – 09/02/15 -09/01/16 (one year)
 - b) renewals (if any) – One additional one-year renewal
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$74,920.00
 - 6) Termination Rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide for the installation, repair and maintenance of monitoring systems for the City-wide fire alarm, burglar alarm and access control systems.
 - 9) Other Significant Provisions – Requires a 5/7 vote of the City Commission.
- cc: Wazir Ishmael, City Manager