

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CTA 25-02 WITH CRAVEN THOMPSON AND ASSOCIATES, INC. TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR ADMINISTRATION OF THE DESIGN, PERMITTING, BIDDING, AND CONSTRUCTION OF THE LIFT STATION E-08 GENERATOR PROJECT IN AN AMOUNT UP TO \$76,924.00.

WHEREAS, the Department of Public Utilities (“Department”) has the responsibility for planning, regulating, designing, constructing, operating, and maintaining a wastewater collection system including 85 sewer lift stations; and

WHEREAS, the Department received a FEMA Hazard Mitigation Grant from the Florida Division of Emergency Management for \$935,029.80 for the installation of a permanent generator at Lift Station E-08; and

WHEREAS, on March 6, 2024, the City Commission passed and adopted Resolution No. R-2024-073, which ranked professional consulting engineering firms and authorized the execution of consulting engineering agreements with the highest ranked firms to provide engineering services related to multiple utility projects, one of the firms being Craven Thompson & Associates, Inc. (“CTA”), and one of the projects being design, construction, and inspection services for the installation of a generator for Lift Station E-08; and

WHEREAS, Department staff requested a proposal from CTA for professional engineering services for the referenced project; and

WHEREAS, CTA submitted a proposal in an amount up to \$76,924.00; and

WHEREAS, Department staff evaluated the scope and fee of the proposal, and determined that the negotiated fee is fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Department Director recommends that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed for Work Order Number CTA 25-02 with CTA for professional engineering services related to the Lift Station E-08 Generator Project in an amount up to \$76,924.00,

based upon the project scope, fees, terms, and conditions of the existing Continuing Services Agreement; and

WHEREAS, funding for this project was included in the amended FY 2025 Capital Improvement Plan and is available in account number 442.409802.53600.563013.001828.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an Authorization to Proceed for Work Order Number CTA 25-02 with CTA, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY