

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 14, 2016  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Shrieve Chemical Company for the supply of sulfuric acid

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Blanket Purchase Order
  - 3) Method of Procurement (RFP, bid, etc.) – Cooperative Purchase (Bid Number 2012-13/18) competitively bid by the City of Deerfield Beach. Section 38.46 of the City of Hollywood Code of Ordinances provides that the Director shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interests of the city would be served thereby.
  - 4) Term of Contract
    - a) initial – 06/01/2013 through 05/31/2016
    - b) renewals (if any) – Three one-year terms (June 1, 2016 – May 31, 2017).
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – \$430,000.00
  - 6) Termination rights – Either party may terminate for cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall supply the City with sulfuric acid at an adjusted base rate, adjusted quarterly, based upon the Green Market's Tampa Price Sulfur Index.
  - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager