

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 13, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with Arcades U.S. Inc. for professional engineering services for the design of the water treatment plant injection well no. 1 mechanical integrity test and the development of the water system hurricane and catastrophic electrical failure response plan.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Continuing Services Agreement (Resolution No. R-2017-283)
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283 continuing services contract)
- 4) Term of Contract:
  - a) initial – the continuing services contract approved pursuant to Resolution No. R-2017-283 was for an initial four year term. **This ATP for Work Order No. ARC 22-03 will be for completed within 48 weeks from the execution date of the ATP.**
  - b) renewals (if any) – The existing agreement had two additional two year renewal terms. **On July 26, 2021, the Agreement was renewed for the two year period.**
  - c) who exercises option to renew – both parties.
- 5) Contract Amount – In the amount of \$180,796.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – Consultant will provide engineering related to the Design of the water treatment plan injection well no.1 mechanical integrity test and development of water system hurricane and catastrophic electrical failure response plan.

cc: Dr. Wazir Ishmael, City Manager