

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 30, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Purchase Order with Keylite Power & Lighting Corporation

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire Department
 - 2) Type of Agreement – Purchase Order, End User Acknowledgement and Agreement, and Service Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – Four additional one-year terms
 - c) who exercises option to renew – Mutual agreement of the parties.
 - 5) Contract Amount – \$80,186.78
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall supply a Phoenix G2 Fire Station Alerting System which is comprised of a central ATX Station Controller and a network of alerting peripherals that alert first responders throughout a fire station via audio, display, lighting and auxiliary input/output components that an emergency incident has been dispatched.
 - 9) Other Significant Provisions – Competitively bid by Broward County – RFP R1426611P1. New System Warranty included.
- cc: Wazir Ishmael, City Manager