

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: September 27, 2016

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Purchase Order with Physio-Control, Inc. for the purchase of 4 Lucas 2 Chest Compression Systems and Accessories

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions, which are proposed, are as follows:

- 1) Department/Office involved – Fire
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback from GSA Contract No. V797d-30038.**
Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract-
 - a) initial- n/a (one time purchase)
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an estimated amount of \$59,997.66. (EMS Grant funds will be used to purchase this equipment pursuant to Resolution No. 2016-054 - City was awarded \$60,000 and City’s cash match is \$15,000.00).
- 6) Termination rights – With or without cause with 30 days notice.
- 7) Indemnity/Insurance Requirements –Yes.
- 8) Scope of Services – Physio-Control, Inc. will provide 4 Lucas 2 Chest Compression Systems and Accessories.
- 9) City’s prior experience with Vendor (if any) – Yes

Term Sheet – Purchase Order with Insight Physio-Control, Inc.

10) Other significant provisions – none

cc: Wazir A. Ishmael, Ph.D., City Manager