

RESOLUTION NO. R-2017-379

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO OBTAIN TEMPORARY PROFESSIONAL SERVICES TO SUPPORT THE CITY OF HOLLYWOOD ERP EFFORT E.D.G.E. (END DUPLICATION GAIN EFFICIENCY) PROJECT REQUIRING PROFESSIONAL CONSULTANTS AND SUBJECT MATTER EXPERTS FOR AN ANNUAL AMOUNT NOT TO EXCEED \$1,500,000.00 AND AMENDING THE FISCAL YEAR 2018 ADOPTED OPERATING BUDGET (R-2017-288), AS DETAILED IN THE ATTACHED EXHIBIT 1.

WHEREAS, the E.D.G.E effort will require several unique skill sets of professional consultants at various times during the project and during certain segments of the project; and

WHEREAS, the category for professional services needed for the E.D.G.E. effort at this time will include Human Resources, Budget, Information Technology and Acquisition consultants and various subject matter experts; and

WHEREAS, the firms sought for obtaining professional temporary services in the fields of HR, IT, Budget and Acquisitions include but will not be limited to Robert Half, Execu/search, KPMG, MSI Consulting, Kforce, Ancher Incorporated, Panorana Consulting and Triumph; and

WHEREAS, the contract vehicles that may be used to obtain professional temporary services will include but not be limited to GSA eLibrary (General Service Administration), awarded existing contracts and awarded cooperative professional services contracts; and

WHEREAS, the process for obtaining temporary professional services will be through a competitive process requiring approval from the department head, Human Resources, Risk Management, Budget, Procurement and Legal; and

WHEREAS, by approving this Resolution, the City of Hollywood will be able to fill positions as needed and approved without delays that would result from awaiting scheduled commission meetings; and

WHEREAS, City officials have met with AFSCME representatives informing them that these professional service positions are only temporary throughout the life of the project, there will be no impact as to jobs being forfeited, and pricing for professional services will be commensurate with experience and market rates and will be determined to be fair and reasonable; and

WHEREAS, the City of Hollywood will provide periodic updates to union representatives detailing temporary professional positions that have been contracted under this Resolution; and

WHEREAS, the approval for obtaining professional services will be for one year and may be considered for additional years throughout the duration of the ERP, and expenditures shall be limited to amounts not exceeding \$1,500,000.00 annually commencing on the approved date of this Resolution; and

WHEREAS, additional firms may be added to support professional temporary services with due notice to the City Commission as the ERP advances through the various phases; and

WHEREAS, if an additional firm is proposed to be added, written notice will be provided to the City Commission, and Commission members will have seven calendar days to express in writing their concerns about the addition of the additional firm; and

WHEREAS, if a majority of the then sitting Commission members submit in writing their concerns about the addition of the firm, the City Manager will either terminate all plans to add the subject firm or place an item on the next available agenda of a regular Commission meeting for full consideration of the issue by the Commission; and

WHEREAS, all applicable procurement sections will be adhered to in accordance with the City of Hollywood procurement guide;

WHEREAS, certain routine and periodic budgetary adjustments, transfers and appropriations continue to be appropriate and necessary to ensure prudent financial management during the fiscal year; and

WHEREAS, the Fiscal Year 2018 Operating Budget was adopted and approved by the City Commission pursuant to Resolution R-2017-288 at the second public budget hearing on September 27, 2017; and

WHEREAS, this Resolution seeks to amend the budget as detailed in Exhibit 1; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO OBTAIN TEMPORARY PROFESSIONAL SERVICES TO SUPPORT THE CITY OF HOLLYWOOD ERP EFFORT E.D.G.E. (END DUPLICATION GAIN EFFICIENCY) PROJECT REQUIRING PROFESSIONAL CONSULTANTS AND SUBJECT MATTER EXPERTS FOR AN ANNUAL AMOUNT NOT TO EXCEED \$1,500,000.00; AMENDING THE FISCAL YEAR 2018 ADOPTED OPERATING BUDGET.

Section 2: That it approves and authorizes the execution by the appropriate City officials of agreements with the aforementioned vendors, with vendors derived from the aforementioned contract vehicles, and vendors added in accordance with the aforementioned procedure, in forms acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That the Amendments. Adjustments and Transfers of Funding to the FY 2018 Operating Budget of the City of Hollywood for the Fiscal Year beginning October 1, 2017, as set forth in detail in Exhibit 1, attached to and incorporated herein, are approved, adopted and authorized as Amendments and/or Adjustments to the various Operating Budgets of the Funds of the City of Hollywood, Florida, for the Fiscal Year 2018.

Section 4: That the Department of Financial Services is authorized to establish such line item accounts as may be necessary to properly monitor and track said appropriations.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 6 day of Dec, 2017.

  
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JOSH LEVY, MAYOR

ATTEST:

  
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PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM & LEGAL  
SUFFICIENCY for the use and reliance  
of the City of Hollywood, Florida, only.

 12/11/17  
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DOUGLAS R. GONZALES, CITY ATTORNEY

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**Exhibit 1: Budget Amendments**  
**General Fund**

This item authorizes the appropriation and transfer of net assets to account(s) to be created for the implementation of the Enterprise Resource Planning (ERP) End Duplication Gain Efficiency (EDGE) project.

**Revenue:**

<b>Description</b>	<b>Account Number</b>	<b>Amount</b>
Net Assets	01.1200.00000.300.0000	<u>1,500,000</u>
<b>Total</b>		<u>1,500,000</u>

**Expenses:**

<b>Description</b>	<b>Account Number</b>	<b>Amount</b>
To be Determined	XX.XXXX.XXXXX.XXX.XXXX	<u>1,500,000</u>
<b>Total</b>		<u>1,500,000</u>