

**MEETING MINUTES  
TECHNICAL ADVISORY COMMITTEE MEETING**

**CITY OF HOLLYWOOD  
2600 HOLLYWOOD BOULEVARD  
HOLLYWOOD, FLORIDA 33020**

**A. ADMINISTRATIONS**

The regular meeting of the Technical Advisory Committee (TAC) convened at 1:30 p.m. on June 3, 2024, at City Hall located at 2600 Hollywood Boulevard, Room 215, and via Cisco Webex, with the following members present:

Andria Wingett	Director of Development Services
Anand Balram	Planning Division – Planning Manager
Cameron Palmer	Planning Division – Principal Planner
Clarissa Ip	Engineering Division – City Engineer
John Neff	Engineering Division – Development Review Manager
Rick Mitinger	Engineering Division – Transportation Engineer
Adam Licht	Engineering Division – Plan Reviewer
Alicia Vereas-Feria	Public Utilities – Utilities Permit Review Administrator
Francisco Diaz-Mendez	CRA – Project Manager
Herbert Conde-Parlato	CMED – Economic Development Manager
Giselle Hipolito	Building Department – Structural Plans Examiner
Favio Perez	Landscape Inspector/Plans Examiner

The following members from the Department of Development Services – Division of Planning and Urban Design were also present:

Reginald White	Planner III
Daniela Solange Baquero-Meza	Development Review Coordinator
Shira Ridley-Risk	Administrative Specialist II

**B. APPROVAL OF MINUTES**

Motion for approval of the May 20, 2024, minutes was made by Herbert Conde and seconded by Clarissa Ip. (Approved).

### C. PRELIMINARY SITE PLAN REVIEW

- 1. FILE NO.:** 24-DP-44  
**APPLICANT:** Taco Bell of America, LLC  
**LOCATION:** 2700 Stirling Road  
**REQUEST:** Site Plan Review for a Taco Bell Restaurant with drive-thru located in the Oakwood Activity Center, Planned Development District.

Anand Balram asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

Anand Balram opened public comment and no comments were submitted or made. Anand Balram closed public comment portion.

The Applicant asked questions to the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Final TAC.

- 2. FILE NO.:** 24-DP-42  
**APPLICANT:** Hollywood Moon Development, LLC  
**LOCATION:** 901 S Ocean Drive  
**REQUEST:** Site Plan for a 48-unit residential development located in the BRT-25-4 zoning district, within the Hollywood Beach Community Redevelopment Area (Boomerang).

Anand Balram asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

Anand Balram opened the public comment portion, and Andrea McCarthy made comments and had questions regarding the project. No other comments were submitted or made. Anand Balram closed public comment portion.

The Applicant had questions for the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Final TAC.

- 3. FILE NO.:** 23-ZJDP-86a  
**APPLICANT:** Hollywood Moon Development, LLC  
**LOCATION:** 901 S Ocean Drive  
**REQUEST:** Site Plan Review for a 25,714 sq. ft. commercial development as part of a Rezoning process for a future Planned Development.

Anand Balram asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

Anand Balram opened the public comment portion, and Abbey Kessman made comments and asked questions regarding the project. No other comments were submitted or made. Anand Balram closed public comment portion.

The Applicant had questions for the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Final TAC.

- 4. FILE NO.:** 23-ZJDP-86b
- APPLICANT:** Hollywood Moon Development, LLC
- LOCATION:** 901 S Ocean Drive
- REQUEST:** Site Plan for a 48-unit residential development located in the BRT-25-4 zoning district, within the Hollywood Beach Community Redevelopment Area (Boomerang).

Anand Balram asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

Anand Balram opened the public comment portion, and Abbey Kessman made comments and ask questions regarding the project. No other comments were submitted or made. Anand Balram closed public comment portion.

The Applicant had questions for the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Final TAC.

#### **D. FINAL SITE PLAN REVIEW**

There were no projects for Final Site Plan Review.

#### **E. OLD BUSINESS**

There were no items for discussion.

#### **F. NEW BUSINESS**

Planning's Project Priority list timeline was discussed. The list will be circulated for each discipline's review. Building's Project Priority list was also discussed by Giselle Hipolito who mentioned which permits were outstanding by the different disciplines.

The next TAC Meeting is scheduled for June 17, 2024, and comments are due by June 13, 2024.

**G. ADJOURNMENT**

The meeting was adjourned at 2:30 p.m.

**H. PRE-APPLICATION CONCEPTUAL OVERVIEW (PACO)**

There was one item for discussion.