

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A PURCHASE ORDER TO THERMO AIR, INC. FOR HVAC MAINTENANCE, REPAIR, AND EMERGENCY SERVICES IN AN ANNUAL AMOUNT UP TO \$60,000.00 IN ACCORDANCE WITH SECTION 38.41(C)(9) OF THE PROCUREMENT CODE. (BEST INTEREST)

WHEREAS, the Department of Public Works ("Department") desires to purchase HVAC Maintenance, Repair, and Emergency Services for HVAC systems to maintain air quality, perform repairs that can help prevent costly damages, and prompt emergency repairs that can help maintain a comfortable working environment for employees and customers; and

WHEREAS, the City is utilizing Thermo Air, Inc. ("Thermo") for other HVAC services, and the amount being paid to Thermo has exceeded \$100,000.00 for Fiscal Year 2025, and therefore, City Commission approval is required for the payment of fees for these services pursuant to Section 38.38 of the Procurement Code; and

WHEREAS, the Department desires to bid and award HVAC Maintenance, Repair, and Emergency Services in the upcoming fiscal year; and

WHEREAS, the Department has determined that it is in the best interest of the City to purchase HVAC Maintenance, Repair, and Emergency Services from Thermo as they are a local vendor, responsive, employ qualified experts, and have provided HVAC Maintenance, Repair, and Emergency Services to the City for over 20 years; and

WHEREAS, the period of performance during which the desired HVAC Maintenance, Repair, and Emergency Services will be acquired is from July 2, 2025, through September 30, 2025, for an annual amount up to \$60,000.00; and

WHEREAS, Section 38.41(C)(9) of the Procurement Code states that when the City Commission declares by a five-sevenths affirmative vote that competitive bidding and competitive proposals are not in the best interest of the City, such purchases are exempt from competitive bidding and competitive proposal requirements; and

WHEREAS, the Director of the Department and Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of a Purchase Order with Thermo for HVAC Maintenance, Repair, and Emergency Services in an annual amount up to \$60,000.00; and

WHEREAS, funding for the Purchase Order is available in account number 001.500301.51900.531170.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of a Purchase Order with Thermo Air, Inc., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DAMARIS HENLON  
CITY ATTORNEY