

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 23, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with Hazen and Sawyer, P.C. for on-call professional engineering support services related to wastewater projects.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon professional engineering service agreement approved by Resolution No. R-2017-283 and Consultant's proposal dated May 3, 2022.
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283).
- 4) Term of Contract:
  - a) initial – four years
  - b) renewals (if any) – option to renew for two additional two year periods. **Agreement was renewed for on August 9, 2021 for two years. This ATP will be on an as-needed basis.**
  - c) who exercises option to renew – both parties.
- 5) Contract Amount – In an amount not to exceed \$253,555.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – Consultant will provide professional engineering services for on-call engineering support services related to wastewater projects.

cc: Dr. Wazir Ishmael, City Manager