

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 28, 2017
FROM: Alan Fallik, Acting City Attorney
SUBJECT: Proposed Blanket Purchase Order with Lhoist North America of Alabama, LLC for the purchase of Pebble (Rice) Size Quicklime for use in the treatment process of the spiractor water softening plant

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Wastewater Treatment Plant Division of the Public Utilities Department/Procurement Services
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.46 of the City of Hollywood Code of Ordinances provides that the Director of Procurement Services shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interests of the city would be served thereby. Cooperative Purchase through the Southeast Florida Governmental Cooperative Purchasing Group processed by the City of Tamarac #17-22B.
 - 4) Term of Contract
 - a) initial – 11/01/2017 – 10/31/2020
 - b) renewals (if any) – Three additional one-year periods
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – Estimated annual expenditure \$506,000.00
 - 6) Termination rights – City may terminate for convenience upon 7 days written notice. City may terminate for cause following a 30 day cure period to the Contractor.
 - 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
 - 8) Scope of Services – Contractor will supply the City with Rice Size Quicklime as required for use in the treatment process of the spiractor softening plant.
 - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager