

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 24, 2024

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with Hollywood Woodwork, LLC for the Permitting, Fabrication and Installation of the Architectural Fence for the ArtsPark Improvement Project, A General Obligation Bond Project, in an Amount Up to \$842,012.35.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design and Construction Management
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
- 4) Term of Contract:
 - a) initial – 120 calendar days upon issuance of the Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$842,012.35
- 6) Termination Rights – City's standard provision.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – CONTRACTOR shall furnish all labor material, machinery, tools and equipment, and services necessary for the turn key design, permitting and construction of the artistic fence panels, posts, and gates, including but not limited to providing final construction documents, permitting and construction installation based on the design services documents included in the design phase proposal dated November 8, 2022 including but not limited to, drawings , specifications and control samples in accordance with Florida Building code and all other regulatory agency requirements.

9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager