

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 11, 2016  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Purchase Order with Rechten International Truck, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
  - a) initial – One time purchase
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – \$134,119.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall supply one (1) 2016 International Durastar Model 4300 with Peterson model TL-3 lighting loader and model 1824 dump body (combo crane).
- 9) Other Significant Provisions – That these Amendments, Adjustments and Transfers of funding to the FY 2016 Operating Budget of the City of Hollywood for the Fiscal Year beginning October 1, 2015 and set forth in detail in Exhibit 1, are approved, adopted, and authorized as Amendments and/or Adjustments to the various Operating Budgets of the Funds of the City of Hollywood Florida, for the Fiscal Year 2016.

cc: Dr. Wazir Ishmael, City Manager