

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CTA 25-04 WITH CRAVEN THOMPSON AND ASSOCIATES, INC. TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR DESIGN, PERMITTING, AND BIDDING ASSISTANCE WITH THE LIFT STATION E-01 UPGRADE PROJECT IN AN AMOUNT UP TO \$456,790.00.

WHEREAS, the Department of Public Utilities ("Department") has the responsibility for planning, regulating, designing, constructing, operating, and maintaining a wastewater collection system that includes 85 sewer lift stations; and

WHEREAS, the Department desires to obtain professional engineering consulting services to assist with the design, permitting, and bidding of the Lift Station E-01 Upgrade project; and

WHEREAS, on September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of Continuing Services Agreements with eight firms for water, sewer, reuse, and stormwater infrastructure projects, one of the firms being Craven Thompson and Associates, Inc ("CTA"); and

WHEREAS, Department staff requested a proposal from CTA for these professional engineering support services and CTA responded with a proposal in an amount up to \$456,790.00; and

WHEREAS, Department staff evaluated the scope and fee of the proposal, and determined that the negotiated fee is fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Department Director recommends that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed ("ATP") for Work Order Number CTA 25-04 with CTA for professional engineering services related to the Lift Station E-01 Upgrade Project, in an amount up to \$456,790.00, based upon the project scope, fees, terms, and conditions of the existing Continuing Services Agreement; and

WHEREAS, funding for this project was included in the amended FY 2025 Capital Improvement Plan, and is available in account number 442.409903.53600.563013.001368.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an ATP for Work Order Number CTA 25-04 with CTA, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY