

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 29, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Phase I Preconstruction Services Contract with James B. Pirtle Construction Inc., DBA as Pirtle Construction Company, to provide Construction Management at Risk services for the Art and Culture Center Expansion Project, a General Obligation Bond Project

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved –Design and Construction
 - 2) Type of Agreement – Construction Management At Risk Services Phase I, Pre-Construction Agreement
 - 3) Method of Procurement – RFP Pursuant to Section 255.103, Florida Statutes, and Section 38.41(C)(6) of the City’s Code of Ordinances.
 - 4) Term of Contract
 - a) initial – expires upon completion of services
 - b) renewals (if any) – none
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – TBD based on negotiations to commence after Commission approval of agenda item.
 - 6) Termination rights – City may terminate agreement for cause or convenience
 - 7) Indemnity/Insurance Requirements – Contractor will comply with the City’s terms and conditions
 - 8) Scope of Services – Contractor will provide Construction Management At Risk, Phase I, Pre-Construction services
 - 9) Other significant provisions – n/a
- cc: George R. Keller, City Manager